

**Buchholz High School
School Advisory Council (SAC) Meeting Minutes**

May 7, 2024

Attendance: K. Purvis, M. Pratto, J. Wilkinson, D. Boykin, D. Wei, M. DiBernardo, K. Marinoff, W. Rosche, A. Packwood, A. Gandy, E. Thomas, J. Fisher, R. McNickle, A. Walker, D. Munson, T. Trueluck

- I. **Call to Order:** 3:30 pm
- II. **Adoption of Today's Agenda:** J. Fisher motioned that we adopt the agenda. A. Walker seconded. Motion passed.
- III. **Approval of SAC Meeting minutes from March 5, 2024:** Motion to approve the minutes as written, A. Walker, Dr. Wei seconded. Motion passed.
- IV. **Old Business - none**
- V. **Financial Report** – Ms. Marinoff reviewed balances on each account (see attached financial documents for specific balances in each account)
- VI. **New Business:**
 - A. 24-25 Budget Approval – it has now been received and is attached. Motion to approve budget as written in attachment, A. Gandy, Dr. Wei seconded. Motion passed.
 - B. Request of ADS Funds for Summer Professional Learning and New to Buchholz Orientation: 50+ teachers not to exceed \$6000.00. Motion to approve this request, A. Packwood, seconded T. Trueluck. Motion passed.
 - C. Request of ADS Funds for Accreditation Leadership Team Support not to exceed \$10,000. Motion to approve this request, J. Fisher, seconded A. Walker. Motion passed.
 - D. Request of ADS Funds for one of our two School Resource Officers' lodging at the FL Assoc. of School Resource Officers (FASRO) not to exceed \$900.00. Motion to approve this request, A. Gandy, seconded A. Walker. Motion passed.
 - E. Security Guard – 180 days @ \$168/day = \$32,000.00. A. Walker's motion was to approve 32,000 minus any money that district provides for 180 days. Dr. Wei seconded. Motion passed.
 - F. Request of TLD funds to purchase copy paper not to exceed \$2000.00. Motion to approve this request, Dr. Wei, seconded A. Packwood. Motion passed.
- VII. **Reports – Administration**
 - A. End of the Year/Data Review/Elections – Mr. Purvis
 - a. In the middle of testing season now
 - b. Finished Cambridge exams
 - c. Awards nights coming up, graduation 5/31

- d. Baseball playoffs start tonight
 - e. ELA testing data show increase in proficiency; excited about this preliminary finding.
 - f. Election of new SAC has occurred; first meeting of new SAD to be in Sept.
- B. Facilities, Safety, and Security – Mr. Purvis reporting for Mr. Jones
- a. New push doors up. New gate should be operational soon.
 - b. Storage building needed for custodial equipment and furniture; just approved. Will be painted in school colors.
 - c. Big project underway on swampy area in back.
 - d. Safety and security – 5-6 threat management meetings on students who made statements they can't make without repercussions.
- C. Bootcamps/Summer School. – Mrs. Smith
- a. Free breakfast and lunch for all kids all summer, ages 0-18 years
 - b. Offering CROP for kids not able to pass classes; open to 9-12th graders
 - c. ESE summer school in June
 - d. Alg 1 EOC review with Ms. Packwood offered this summer
 - e. ACT NCR for reading to help students make the graduation requirements
 - f. Summer math camps through math team June and July
- D. Curriculum/Testing – Dr. Pratto
- a. Working on schedule for next year
 - b. Making adjustments to schedule to include new required courses, e.g., personal finance
 - c. 9th graders in the system already; about 600. Expecting around 630.
 - d. CLT has been successful for our kids to meet targets
 - e. No plans to offer CLT to full student body
 - f. Attendance has continued to be excellent for test sessions with 92-96% show rate first test. Teachers have been helping students remember to attend.

VIII. Open Agenda: Public Input

- A. Math Team students may be leaving Buchholz to go to “The Frazier School.” Buchholz lost 4 teachers in total to that new program and are attempting to hire. Difficult to hire physics teachers. Planning to still offer high level math and science courses as per usual.
- B. Other open positions about 50% filled

IX. Next Meeting: Mr. Purvis will email the new members about timing, usually around Week of September 9th-10th.

X. Adjourn Meeting: 4:04pm.

Submitted by:
Dr. Jennifer Fisher
Secretary
Approval Date _____

2024-2025

HIGH SCHOOL BUDGET ALLOCATION

SCHOOL: 0431

BUCHHOLZ

ENROLLMENT:	7-8	9-12	TOTAL	ESE
UNWEIGHTED FTE:	5	2,280	2,285	250
WEIGHTED FTE:			2,332	262

<u>MATERIAL/SUPPLIES:</u>					
<u>INSTRUCTIONAL:</u>					
				<u>Function</u>	<u>Allocation</u>
BASE INSTRUCTION	28.88	X	2,332 =	5100	\$ 67,358
ESE INSTRUCTION	16.54	X	250 =	5200	4,135
STUDENT SERVICES	1.26	X	2,285	6100	2,873
MEDIA SERVICES	3.78	X	2,285	6200	8,645
ADMINISTRATION:	11.33	X	2,285 =	7300	25,885
SUBTOTAL MATERIAL/SUPPLIES:					\$ 108,896

<u>OTHER ALLOCATIONS</u>	<u>PROJECT</u>	
FURNITURE/EQUIPMENT:	00000	26,587
CUSTODIAL	7900-00000	41,292
CLINIC	6130-5100-CLINC	1147
VOCATIONAL REPLACEMENT	1000E5300 VOC00	-
ACTIVITIES SUPPLEMENT	00000	4,570
UNIFORM ALLOWANCE:	1000E7900 3600 XXXX 00000	1,620
DISCIPLINE:	DIS00	10,168
BAND ALLOCATION:	1HB00	10,000
CHORUS ALLOCATION:	1CH00	2,000
ART/THEATRE ALLOCATION:	1MA	4,000
ATHLETIC SUPPLEMENT:	ATH00	36,300
TEXTBOOKS	FTX00	4,570
SUBTOTAL:		\$ 142,254

TOTAL: 251,150

2023-2024

Budget Allocation base instruction \$ 67,358.00

Paper	\$ 15,000.00	
Toner	\$ 10,000.00	
Copy rentals	\$ 14,600.00	
Postage	\$ 3,000.00	
	\$ 42,600.00	\$ 24,758.00

ART		\$ 4,000.00
Foreign Language		\$ 800.00
Language arts		\$ 1,500.00
Math		\$ 3,000.00
PE		\$ 250.00
Reading		\$ 800.00
Science		\$ 8,000.00
Social Studies		\$ 1,000.00
General Edu		\$ 5,408.00

\$ 24,758.00 \$ -

SAC Report 5/6/24

ADS00	ADVANCED PLACEMENT HIGH SCHOOL			
	CAN BE USED AT THE DISCRETION OF THE SAC			
DATE	DESCRIPTION		INV. AMT.	BALANCE
	End of year by our reports			\$329,720.91
***	Saleries charged to last year after July 1, 2023		\$25,201.97	\$304,518.94
Sept 4, 2023	Rollover		\$304,518.94	\$304,518.94
	2023-2024 FUNDS		\$307,521.00	\$612,039.94
	FINAL ALLOCATIONS		\$0.00	\$612,039.94
5/6/2024	Pald Salaries		\$185,610.27	\$426,429.67
	Encumbered for Salaries		\$41,419.32	\$385,010.35
Sept 14, 2023	APPROVED AT THE Sept 4, 2023 MEETING			\$385,010.35
	WEGNER RISERS FOR THE BAND	PO#0142400013	\$3,899.48	\$381,110.87
9/5/2023	Registration for Physisc Olympiad		\$1,500.00	\$379,610.87
4/23/2024	Barkley Security		\$4,400.00	\$375,210.87
8/24/2023	APPROVED AT THE MAY 2, 2023 MEETING	PO#0142400011	\$30,240.00	\$344,970.87
5/6/2024	Fortitude Security for 2023	Amount Invoiced ytd \$10,361.82		
	Fortitude Security for 2023	Balance on PO \$19,878.18		
12/5/2023	TREETOP PRODUCTS approved on Dec 5th 2023 PO #0142400020		\$9,380.05	\$335,590.82
1/10/2024	DECKER CHAIRS FOR T. LEWIS		\$3,325.19	\$332,265.63
	APPROVED AT THE DEC. 5TH MEETING			

LOT00	LOTTERY FUNDS			
	USED AT THE DISCRETION OF THE SAC. CAN BE USED FOR FOOD			
	(PBS, HONOR ROLL, ECT...)			
DATE	DESCRIPTION		INV. AMT.	BALANCE
Jul 25, 2022	Rollover			\$13,853.71
	2023-2024 ALLOCATIONS			
Jul 11, 2023	Amazon	8051	\$179.98	\$13,673.73
Jul 11, 2023	Amazon	8051	\$89.99	\$13,583.74
Jul 28, 2023	Office Depot	8051	\$470.06	\$13,113.68
Aug 2, 2023	Sam's Club	8051	\$72.71	\$13,040.97
Aug 2, 2023	Sam's Club	8051	\$537.86	\$12,503.11
Aug 2, 2023	Sam's Club	8051	\$268.77	\$12,234.34
Aug 9, 2023	Gator BTW	8051	\$650.00	\$11,584.34
Sep 15, 0223	Five Star Pizza	8051	\$100.07	\$11,484.27
Sep 16, 2023	Walmart	2630	\$22.98	\$11,461.29
Oct 4, 2023	Five Star Pizza	8051	\$628.03	\$10,833.26
Nov 9, 2023	Five Star Pizza	8051	\$530.13	\$10,303.13
Oct 30, 2023	DeConna	8051	\$345.00	\$9,958.13
Nov 2, 2023	DeConna	8051	-\$79.00	\$10,037.13
Nov 15, 2023	PDQ Gainesville		\$326.93	\$9,710.20
Dec 13, 2023	Five Star Pizza	8051	\$308.22	\$9,401.98
Jan 18, 2024	Five Star Pizza	8051	\$434.50	\$8,967.48
Jan 27 2024	DECONNA ICECREAM	8051	\$295.00	\$8,672.48
Feb 16, 2024	Five Star Pizza	8051	\$466.89	\$8,205.59
Apr 10, 2024	DeConna		\$238.00	\$7,967.59
Apr 25, 2024	Honors Graduation		\$633.08	\$7,334.51
Mar 20, 2024	Five Star Pizza	8051	\$538.39	\$6,796.12
Apr 18, 2024	Five Star Pizza	8051	\$359.37	\$6,436.75
May 1, 2024	Jones Awards	8051	\$500.00	\$5,936.75
May 1, 2024	Jones Awards	8051	\$300.00	\$5,636.75

Total funds spent		\$8,216.96	
This line balances with report other items have not cleared			\$6,436.75
Funds Encumbered for student events	\$10,250.00	\$2,033.04	\$6,172.55

SRP00	SCHOOL RECOGNITION PROGRAM			
	CAN BE USED FOR EDUCATIONAL MATERIALS, TUTORS AND A SCHOOL BONUSES			
DATE	DESCRIPTION		INV. AMT.	BALANCE
Sept 4, 2023	Rollover			\$30,944.42
	A BONUS 2023		\$410,004.00	\$440,948.42
	Pald Salaries		\$411,565.82	\$29,382.60

TLD00	UNUSED TEACHER LEAD FUNDS			
	CAN BE USED FOR CONSUMABLE CLASS SUPPLIES			
DATE	DESCRIPTION		INV. AMT.	BALANCE
Sept 4, 2023	ROLL OVER FUNDS			\$6,880.95
Sept 15, 2023	Paper order		\$2,089.85	\$4,791.10
				\$4,791.10

Lotto Special Funds 2023-2024 Approved by SAC minutes MARCH 7, 2023

DATE	DESCRIPTION	P-card #	P.O.#	P.O. AMT	INV. AMT	BALANCE
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New Student Orientation

Amount from SAC minutes MARCH 7, 2023

\$2,000.00 BUDGET

Jul 28, 2023	Office Depot	8051			\$470.06	
Aug 2, 2023	Sam's Club	8051			\$537.86	
Aug 2, 2023	Sam's Club	8051			\$72.71	
Aug 2, 2023	Sam's Club	8051			\$268.77	
Aug 9, 2023	Gator BTW	8051			\$650.00	

left over

\$1,999.40 TOTAL CHARGES

\$0.60 BALANCE

A/B Ice Cream Social

Amount from SAC minutes MARCH 7, 2023

\$950.00 BUDGET

Oct 30, 2023	DeConna				\$345.00	
Nov 2, 2023	DeConna				-\$79.00	
Jan 25, 2024	DeConna				\$295.00	
Apr 10, 2024	DeConna				\$238.00	

\$561.00 TOTAL CHARGES

\$389.00 BALANCE

Student of the Week & Positive Behavior

Amount from SAC minutes MARCH 7, 2023

\$5,500.00 BUDGET

Jul 11, 2023	Amazon	8051			\$179.98	
Jul 11, 2023	Amazon	8051			\$89.99	
Sep 15, 2023	Five Star Pizza	8051			\$100.07	
Sep 16, 2023	Walmart	2630			\$22.98	
Oct 4, 2023	Five Star Pizza	8051			\$628.03	
Nov 9, 2023	Five Star Pizza	8051			\$530.13	
Dec 13, 2023	Five Star Pizza	8051			\$308.22	
Jan 18, 2023	Five Star Pizza	8051			\$434.50	
Feb 16, 2024	Five Star Pizza	8051			\$466.89	
Mar 20, 2024	Five Star Pizza	8051			\$538.39	
Apr 18, 2024	Five Star Pizza	8051			\$359.37	

\$3,658.55 TOTAL CHARGES

\$1,841.45 BALANCE

Senior Award Night

Amount from SAC minutes MARCH 7, 2023

\$500.00 Budget

May 1, 2024	Jones Awards	8051			\$500.00	
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\$500.00 TOTAL CHARGES

\$0.00 BALANCE

Undergraduate Awards Night

Amount from SAC minutes MARCH 7, 2023

May 1, 2024 Jones Awards

8051

\$300.00

\$300.00 Budget

\$300.00 TOTAL CHARGES

\$0.00 BALANCE

8th Grade Orientation

Amount from SAC minutes MARCH 7, 2023

\$100.00 Budget

\$0.00 TOTAL CHARGES

\$100.00 BALANCE

National Merit luncheon

Amount from SAC minutes MARCH 7, 2023

Nov 15, 2023 PDQ Gainesville

\$326.93

\$700.00 Budget

\$326.93 TOTAL CHARGES

\$373.07 BALANCE

AP Capstone Cords

Amount from SAC minutes MARCH 7, 2023

Apr 25, 2024 Honors Graduation

\$633.08

\$700.00 Budget

\$633.08 TOTAL CHARGES

\$66.92 BALANCE

\$8,216.96

\$10,250.00

\$2,033.04