

## Board Meeting Agenda Item Executive Summary

**Supt.'s Office Use Only**

**Board Meeting** 4-17-07

**Agenda** Consent

**Item No.** I. 6.

|                            |   |
|----------------------------|---|
| <b>Board Meeting Date:</b> | April 17, 2007                            |
| <b>Submitted By:</b>       | Steve Githens, Director of Transportation |
| <b>Item Description:</b>   | Transportation Bus Use Agreement          |

**Purpose and Explanation:**

Bus Use Agreement with Altrusa International of Gainesville, Inc. for bus transportation during the Altrusa International, Inc. 2007 District Conference. Buses will be needed on April 28, 2007.

**BUDGETARY IMPACT**

|                                      |                |
|--------------------------------------|----------------|
| <b>Funding Source (Description):</b> | <b>Amount:</b> |
|--------------------------------------|----------------|

|  |                               |   |
|--|-------------------------------|---|
| <b>Staff Attorney Review &amp; Approval</b><br><i>(For Contracts Only)</i> | Date: _____<br>Initial: _____ | ADDITIONAL INFORMATION<br>Yes: <u>  X  </u> No: <u>      </u> |
|--|-------------------------------|---|

**VEHICLE USE AGREEMENT**

THIS AGREEMENT, entered into this \_\_\_\_\_ day of March, 2007, by and between **THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA**, 1800 S.E. Hawthorne Road, Gainesville, Florida 32601, (the "School Board") and **ALTRUSA INTERNATIONAL OF GAINESVILLE, INC.**, Post Office Box 14757, Gainesville, Florida 32604-4757, (the "User"). The parties agree as follows:

1. The **School Board** will provide bus transportation for **User** as described in Attachment "A" hereto, within Alachua and adjacent counties. Dates and number of buses may be changed by a written request from **User** submitted to **School Board** at least seven (7) days in advance of the new specified date and approved by **School Board's** Director of Transportation. This Agreement may be terminated at any time by either party giving thirty (30) days' advance written notice to the other party.
2. The bus or buses will be operated by an employee of the **School Board**, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation. Passenger limitations shall apply. Buses may be used under this agreement only if buses and fuel are available at the times requested, and such use shall not interfere with or impair regular school transportation. The **School Board** shall be the final authority as to the availability of buses and fuel. The **School Board** shall not be responsible for loss or damage to any goods or other property placed or carried in the bus arising from any cause whatsoever.
3. **User** shall reimburse the **School Board** for the costs of school bus(es) at the rate of \$1.67 per mile, plus \$20.00 per hour for each bus used for the first eight (8) hours of use in a 24-hour period; and \$30.00 per hour for each bus used in excess of eight (8) hours in a 24-hour period. The costs for partial hours of use will be pro-rated. The hourly cost for each bus shall be calculated starting when the bus leaves the regular storage facility and ending when the bus returns to the storage facility. **School Board** shall bill **User** for charges incurred. **User** shall pay the bill within (30) days from receipt. The **School Board** shall provide for all costs of bus maintenance and agrees to provide the bus(es) in clean condition and in good repair.
4. Neither **School Board** nor **User** assumes any liability for any acts or omissions of the other party. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions thereof.
5. **User** shall provide to **School Board** a Certificate of Insurance naming **School Board** as an additional insured for minimum general liability coverage in the amount of \$1,000,000. **User** shall maintain such policy in place at all times during the term of this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement at Gainesville, Alachua County, Florida, the date first above written. Each person signing below represents that s/he has full authority to execute this agreement and bind the party on whose behalf s/he signs.

**THE SCHOOL BOARD OF ALACHUA COUNTY,  
FLORIDA**

**ALTRUSA INTERNATIONAL OF GAINESVILLE,  
INC.**

By: \_\_\_\_\_  
          **Its Chairman**

By: \_\_\_\_\_  
          **Laura Gunter, Club President**

Attest: \_\_\_\_\_  
          **Superintendent**

Approved as to form:

\_\_\_\_\_  
**James F. Lang, School Board Attorney**

**EXHIBIT "A"**

**ALTRUSA INTERNATIONAL, INC. - 2007 DISTRICT CONFERENCE**

| <u>Buses</u> | <u>Dates Needed</u> | <u>Departure Time</u> | <u>Pickup Location</u> | <u>Destinations</u>   |
|--------------|---------------------|-----------------------|------------------------|---|
| 2            | April 28, 2007      | 1:00 p.m.             | Paramount Hotel        | Altrusa House<br>Santa Fe Zoo<br>UF Cultural Plaza<br>UF Campus |
|              |                     | 5:30 p.m.             | UF Campus              | Paramount Hotel   |