

**Board Meeting Agenda Item  
Executive Summary**

<p><i>Supt.'s Office Use Only</i></p> <p><b>Board Meeting 11/6/07</b></p> <p><b>Agenda <u>CONSENT</u></b></p> <p><b>Item No.</b>     G. 15.</p>
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<b>Board Meeting Date:</b>	October 16, 2007
<b>Submitted By:</b>	Dr. Joan Longstreth, Assistant Superintendent for Human Resources
<b>Item Description:</b>	<b>Contract with DES of Florida, LLC</b>

**Purpose and Explanation:**

**DES of Florida provides a means for administrators and professional/technical employees to retire when they complete DROP, but to be subcontracted to SBAC for a period of one year. The SBAC previously signed an umbrella agreement with DES.**

**Recommended Action:**

**It is requested that the School Board approve the DES contract with Katherine Dixon.**

<b>Strategic Planning</b>	<b>Budgetary Impact</b>				
<b>Strategy Number:</b>	<b>Funding Source (Description):</b>				
<b>Specific Result Statement:</b>	<b>General Fund:</b>				
	<b>Federal Projects:</b>				
	<b>Food Service:</b>				
	<b>Capital Projects:</b>				
<table border="1"> <tr> <td><b>Staff Attorney</b> (Review and approval required for contracts, agreements, and policies.)</td> <td><b>Other:</b></td> </tr> <tr> <td><b>Date:</b>                      <b>Initial:</b></td> <td><b>Amount:</b></td> </tr> </table>	<b>Staff Attorney</b> (Review and approval required for contracts, agreements, and policies.)	<b>Other:</b>	<b>Date:</b> <b>Initial:</b>	<b>Amount:</b>	
	<b>Staff Attorney</b> (Review and approval required for contracts, agreements, and policies.)	<b>Other:</b>			
<b>Date:</b> <b>Initial:</b>	<b>Amount:</b>				

This Letter Purchase Order (LPO) for Services is issued pursuant to Agreement No. DESF 0106-2-ALAC between Alachua County School Board (Buyer) and DES of Florida, LLC (Seller). Buyer hereby authorizes Seller's contractor to perform the following described Services:

1. Scope of Work: Interim Principal,  
Williams Elementary School
  
2. Seller Contact: Roy F. DeCastro  
DES of Florida LLC  
PO Box 13935  
Tallahassee, Florida 32317-3935  
Phone: 850-893-1315  
Fax: 850-894-1313
  
3. Buyer Contact: Mr. Keith Birkett  
620 East University Avenue  
Gainesville, Florida 32601-5498  
Phone: 352-955-7300
  
4. LPO Term: January 01, 2008 – June 30, 2008. This LPO may be terminated by Buyer upon thirty (30) days written notice to the Seller and provided, however, that such termination by Buyer shall not become effective until any/all work and transfer of knowledge specified in subject LPOs in effect at the time of said termination notice either has been completed by Seller or terminated by Buyer.
  
5. LPO Cost: Total cost, excluding expenses, shall not exceed \$46,856.88. Invoices will be billed at a rate of \$7,809.48 per month. Without exception, the fees listed in this LPO shall be in effect throughout the term of this LPO. No Overtime will be required in this LPO. Included in this cost are the following: Paid Holidays to match Alachua County School Board holiday schedule; Sick Days and Personal Days will follow Alachua County School Board Policy. Any and all expenses, including travel, must be pre-approved by the Buyer Contact listed in Item 3 of this LPO and will be reasonable, verifiable and documented.

6. Invoicing: Invoices detailing the fees and expenses, including a reference to the LPO number, shall be submitted to the Buyer Contact listed in Item 3 of this LPO.

7. Deliverables: Deliverables shall be those items described in Item 1 of this LPO and will be further defined on an on-going basis throughout the term of this LPO and due as requested by the Buyer Contact listed in this LPO or other South Florida Community College designated representatives associated with this project.

**DES of Florida , LLC**

**Alachua County School Board**

By:

By:

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Authorized Signature)

Date\_\_\_\_\_

Date\_\_\_\_\_

Name: Roy F. DeCastro

Name: Virginia S. Childs

Title: President & Managing Partner

Title: Chairman

**Alachua County School Board**

By:

\_\_\_\_\_  
(Authorized Signature)

Date\_\_\_\_\_

Name: W. Daniel Boyd, Jr.

Title: Superintendent