

Alachua County Public Schools
Business Services Department

School Activities Funds Bank Resolution

In accordance with Sections 236.02(1), and 237.02(4), Florida Statutes, and State Board Regulations, 6.A-1.085, it is resolved that:

- (1) Each school is hereby authorized and directed to open an account with an approved bank of its choice under the name of the school, designated as "School Activities Fund", and to deposit in said account all funds derived from all activities of said school and to withdraw said funds from time to time by check signed by the Principal and the Secretary or Treasurer, with an alternate signer authorized if so designated by the Principal, and that the Superintendent of Schools is authorized as signatory for the account in the absence of other authorized signatories.
- (2) All checks and other orders payable to said school's activities fund shall bear the endorsement of said school "for deposit only" to the approved bank;
- (3) This resolution shall constitute the authority of an appointed bank to receive and pay out monies in the aforesaid manner; and
- (4) Similar internal account funds are authorized for administrative departments if approved by the Superintendent or her designated representative.

I, _____, Superintendent of Schools of Alachua County,
(print name)

Florida, do hereby certify that the foregoing is a true and correct copy of the Resolution passed by the School Board of Alachua County, Florida, at its regular meeting duly called and held on the 15th day of January, 1980 A.D., and at which quorum of the Board was present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this

_____ day of _____, 20 _____ A.D.

TO: _____
(Name of Bank)

(Address)

Date: _____

In accordance with the above described authority, you are hereby requested to open an account (or replace previous authorization) in the name of _____ School Activities Fund, from which withdrawal may be made by withdrawal order, payable to the activities fund account.

| Name | Position | Signature |
|------|------------------|-----------|
| | <u>Principal</u> | |
| | _____ | |
| | _____ | |
| | _____ | |