



Student Services Department
Alternative Learning Center Parent Form

Parent/guardian must bring their student to the Alternative Learning Center at 8:00 a.m. on the first day of attendance and stay with them through the check-in process with the Alternative learning Center teacher.

Student Name: First Middle Last

Student Number:

Parent Name: First Middle Last

A home, work, and emergency phone number are required

Home Phone: Work Phone: Emergency Phone:

Person(s) on Emergency Contact Card Who May Drop Off or Pick the Student Up:

Table with 3 columns: Name, Relationship to Student, Phone Number

Dismissal - My Child May: Walk home Catch the bus Be picked up by 2 p.m. by an adult

Lunch: (check one) Bag lunch provided by parent I request a school lunch by parent

School Assignments (Check each item below):

- Copy of the student's class assignments attached or emailed to ALC@gm.sbac.edu.
The student and parent have been informed that the student must come to the center with the necessary materials to complete assignments.
Parent/guardian is aware the ALC program begins at 8 a.m. and that there is no adult supervision prior to 8 a.m.

Number of days the student is assigned to the center (3 to 15 days):

Date student will start attending the center:

I understand and agree to abide by the Alternative Learning Center requirements:

Parent Signature

Date

Student Signature

Date

School Representative's Signature

Date

Alternative Learning Center - An Alternative to Suspension

The Alachua County Public School's Alternative Learning Center is a voluntary program for 6th Grade through 9th Grade students who are suspended or who are at-risk for suspension. The program provides academic and behavioral assistance for 3 to 10 days to enable students to continue their academic program in a structured and supervised environment. The Alternative Learning Center (ALC) is located at the Fearnside Center 3600 N.E. 15th St, Gainesville, FL.

Program Eligibility

To be eligible for the program the student must:

- be in grades 6-9
- have parental consent for participation with transportation
- must have offense recorded in skyward and coded under ALC

**exception to grade level can be arranged on an individual basis*

Parents must accompany the student on the first day of attendance. The ALC parent form must be filled out, signed and turned in at the Fearnside Center on the first morning of attendance. ALC Students who successfully complete the program will be counted in full attendance for their time in the alternative to out-of-school suspension program. The Center's hours of operation for students are from 8 a.m. to 2 p.m.

Program Capacity

The Alternative Learning Center program has a capacity for 10 students.

Program Services

Students will continue their academic studies through the use of district wide credit retrieval programs using MyPortal (IXL, iStation, iReady, Khan Academy and iCivics, BASE, CROP etc.) for 6th grade through 9th grade students. Students will also use BASE curriculum to review and address behaviors. After completing the program, students should demonstrate better skills in decision-making and problem-solving. Students will also understand the connection between their behavior and positive or negative consequences.

School Assignments

Students should come to the program with assignments from each of their classes, and the necessary books and materials to complete assignments. Class assignments should be E-mailed to Ms. Lolli or Mr. Vince Perez at ALC@gm.sbac.edu All assignments should be emailed to ALC the day prior to the student starting. *ALC will be notified the prior day, by 3pm, before sending a student. Any unannounced students will not be permitted into the program.*

Lunch

Students can bring a bag lunch, drink and snacks when they report to ALC with a parent or guardian. School lunch will be provided by Rawlings Elem. **There will be no drop off or delivery lunches accepted at the ALC. There are no vending machines available.**

Transportation

Transportation is not provided for students. Parent/guardian must bring their student to ALC at 8:00am on the first day of attendance and stay with them until they have completed the check-in process with the ALC teacher. Drop off and pick up after the first day are at the front of the Fearnside building. *Parents and Students arriving late in the morning or afternoon may lose the privilege of participating in the program.*

Program Staff

The Teacher Specialist or designee will supervise all aspects of the program. (352) 955-7676 Ext. 1625 or Ext. 1619 to answer questions regarding the program.

Completion of an Alternative Learning Program Referral Form

A copy of the Alternative Learning Program School Referral Form and the Parental Form are attached. The school referral form should be completed and e-mailed to ALC@gm.sbac.edu and/or Trisha Lolli by 3:00 p.m. on the day prior to a student being assigned to the program along with the student's class assignments. **Program requirements should be discussed with the parent. A completed and signed copy of the Alternative Learning Program PARENT Form should be given to the parent.**

School Responsibilities

Each school will designate an ALC coordinator with the responsibilities to coordinate, assign and communicate with the ALC team for program participation. This will help facilitate student participation in the program and minimize miscommunication instances.

ESE Students

If a student is assigned to ALC and is assigned a one on one para, the paraprofessional is required to attend the ALC assignment with the student. If the para cannot attend with the student, the student will not be admitted.

No Shows

Students who are absent from their assigned ALC time will be counted as suspended for the day(s) missed. Attendance will be monitored by Rod Warner and appropriate coding in Skyward will be adjusted.

Students are required to follow all rules and expectations in the Student Code of Conduct. Failure to do so will result in student removal from the program and being placed on suspension.