



Student Support Services
Title IX Determination Form

The purpose of this form is to determine if allegations presented to the school-based Title IX coordinator meet criteria for sexual harassment as defined by Title IX of the Education Amendment Act of 1972, prior to initiating a formal Title IX process or discipline investigation.

Incident Information
Incident Date: _____ Date Reported: _____ School: _____
Location of Incident: _____
Complainant: _____ Respondent: _____
Allegations: _____
Title IX Coordinator: _____ Phone: _____

Title IX protections extend to all educational, academic, athletic, and extracurricular programs within the school district for all students and employees. Please see School Board Policy 1362 (Anti-Harassment) for guidance on harassment.

Prior to commencing a Title IX investigation, one (1) or more of the following criteria of sexual harassment MUST be met:

- 1. Was the student provided conditions to obtaining assistance, benefits, or services by an ACPS employee based on the student's participation in unwelcome sexual conduct? Commonly referred to as Quid Pro Quo.
Yes No If Yes, immediately notify law enforcement and DCF. Following this step, notify HR so they may commence their investigation.

OR

- 2. Was the unwelcome conduct deemed by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies the student equal access to the school's education program or activity?
Yes - Proceed with a full Title IX investigation
No - DO NOT complete a Title IX investigation. DO proceed with addressing conduct in the manner that is outlined in the ACPS student code of conduct.

OR

- 3. Did the alleged conduct involve dating violence, domestic violence, sexual assault, or stalking?
Yes No If yes, complete question #4
4. Did the aforementioned conduct occur during school hours, on school property, or an offsite school related function against a student in the United States?
Yes - Proceed with a full Title IX investigation
No - DO NOT complete a Title IX investigation. Nonetheless, alleged conduct MUST be addressed in the manner that is outlined in the ACPS student code of conduct; this includes but is not limited to notifying law enforcement, DCF, and providing opportunity for support in school.
5. If responses to 1, 2, 3 or 4 were YES, then sign below and complete a full Title IX investigation.
6. If responses were NO to the above questions, provide rationale and process that was taken to address the conduct.

