

SCHEDULE BATCH REPORT: *INDEX... SCHEDULING > REPORTS... SCHEDULE BATCH*

Schedule Batch Report

This report will batch print student schedules, 1 page per student suitable for handing out to students. This is a very complex report, so try to limit the number of students run per batch.

Report Options Use the default format

OR Format: Table; Group By Term

Display Options

Which students would you like to include in the report?

Grade **? Your choice**

Ad Hoc Filter

Enrollment Effective Date **→ Must show date of the actual school calendar**

Print one copy per student

How would you like the report sorted?

Alpha Grade/Alpha Zip Teacher

The report will display in a PDF (Adobe) document, listing the student's schedule for the chosen calendar.

This report shows a schedule for each student in the school... because of the possibility of 33 15-minute periods, it takes a lot of paper!