

# CREATE CONTACTS CALENDAR 2007-2008



Date	Event	Time	Location
September 17	Create Contacts	4:15-5:30 p.m.	Kirby Smith Conference Room E
October 17	CREATE Contacts Meeting (ALL) Paperwork Due—School Improvement Staff Development Plan (Professional Development Budget Proposal)  <b>May turn in as soon as complete. Can't use CREATE budget until plan is turned in.)</b>	4:15-5:30 p.m.	Sivia Center—Large Conference Room
January 22	Needs Assessment (2006-2007) Elementary CREATE Contact Meeting	2:45-3:45 p.m.	Sivia Center—Large Conference Room
	Needs Assessment (2006-2007) Middle/High CREATE Contact Meeting	4:15-5:30 p.m.	Sivia Center—Large Conference Room
February 1	School Budget Encumbrance of Funds		
April 15	CREATE Contacts ((ALL) Personal Stipend Report  Principal will reassign CREATE Contact for 2008-2009 School Year	4:15-5:30 p.m.	Sivia Center—Large Conference Room