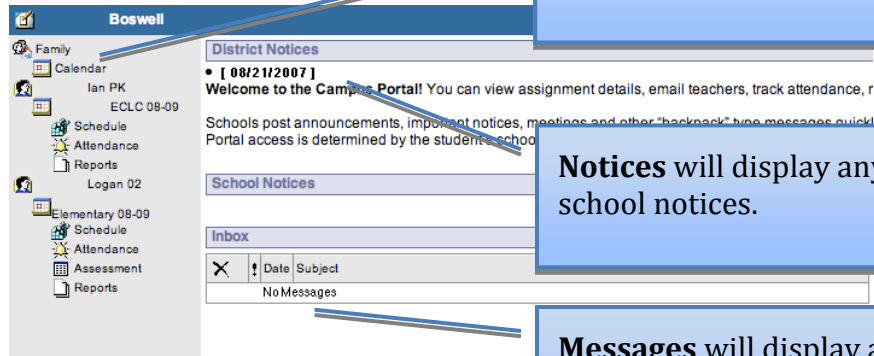


How to Navigate the Campus Portal

*Please use the *How to Access Portal* for login information.

Opening Window

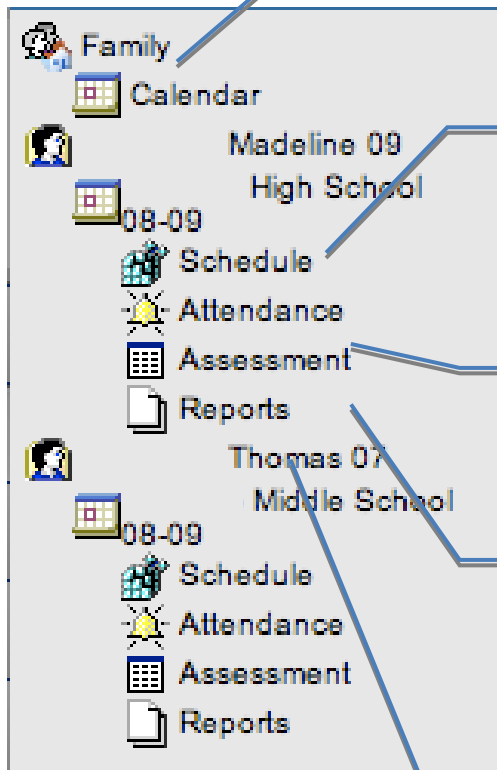


Index serves as the main navigation.

Notices will display any district-wide or school notices.

Messages will display any district-wide or school surveys.

Index



Click to view Family Calendar will list all family members and if there is an assignment or attendance alert for each student on a given day.

Schedule View will list the course schedule for the student and provide access to detailed teacher grade book for that course.

Attendance will show any absences or tardies for a given day.

Assessment will list all standardized test scores to date for the student.

Reports will provide opportunity to download a printable pdf of grades once reported.

Family Calendar View

September

Assignment (s) Due

Sunday	Monday	Tuesday	Wednesday
	01 Madeline Thomas	02 Madeline Thomas	03 Madeline Thomas
07	08 Madeline Thomas	09	10 12
14	15 Madeline Thomas	16	17

This is an example of what will be listed when the A+ icon is selected from the calendar.

Notice there are several assignments and the details are included.

Notice all family members are listed. Click on the A+ icon to view assignments due for the day. Please note there may be more than one assignment, but only one icon will appear.

Schedule View

= Click on Class Name for Current Assignments and Scores
 = Click on Teacher Name for Email

Term S1	
0	99.0090000-4 9th Gr Advisement (Day A, B) Shepherd, Claire Rm: 110
1	40.0810072-11 Freshmen Physics (Day A, B) Schaar, David Rm: 203
2	23.2610002-5 Lit/Comp 9 (Day A, B) Shkir, Nkenge A Rm: 314
3	27.0910072-3 Accelerated Math 1 (Day A, B) Johnson, Francis Rm: 112
4	45.2570072-3 AmGov't/Civics (Day A, B) Dominguez, Beau R Rm: 221

Click on the Course Title to view teacher grade book detail.

Gradebook View

Term S2 Course Average Detail				
Fall Forces & Motion (15.0%)				
Name	Due Date	Assigned Date		
data error assessment	08/18/2008		1.0	8
calculating avg speed	08/22/2008		1.0	4
Fall Forces & Motion Totals				12
Term S2 Course Average Totals				

Click on the Assignment to view detail.