

Board Meeting Agenda Item Executive Summary

<i>Supt.'s Office Use Only</i>	
Board Meeting	7-31-07
Agenda	Consent
Item No.	F. 7.a.

Board Meeting Date:	July 31, 2007
Submitted By:	Harrell Harrison, Director of Transportation
Item Description:	Transportation Bus Use Agreement

Purpose and Explanation:

Bus Use Agreement with the Alachua County 4-H Program – Cooperative Extension Service to provide bus transportation for a field trip to Poe Springs, High Springs, Florida, for children living in the Majestic Oaks Apartment Complex and Tower Oaks Subdivision. Buses will be needed August 10, 2007.

BUDGETARY IMPACT

Funding Source (Description):

Amount:

Staff Attorney Review & Approval <i>(For Contracts Only)</i>	Date: 7/18/07 Initial: TLW	ADDITIONAL INFORMATION Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
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VEHICLE USE AGREEMENT

THIS AGREEMENT, entered into this _____ day of July, 2007, by and between **THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA**, 1800 S.E. Hawthorne Road, Gainesville, Florida 32601, (the "School Board") and the **ALACHUA COUNTY 4-H PROGRAM – COOPERATIVE EXTENSION SERVICE**, 2800 N.E. 39th Avenue, Gainesville, Florida 32609, (the "User"). The parties agree as follows:

1. The **School Board** will provide bus transportation for **User** as described in Attachment "A" hereto, within Alachua and adjacent counties. Dates and number of buses may be changed by a written request from **User** submitted to **School Board** at least seven (7) days in advance of the new specified date and approved by **School Board's** Director of Transportation. This Agreement may be terminated at any time by either party giving thirty (30) days' advance written notice to the other party.
2. The bus or buses will be operated by an employee of the **School Board**, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation. Passenger limitations shall apply. Buses may be used under this agreement only if buses and fuel are available at the times requested, and such use shall not interfere with or impair regular school transportation. The **School Board** shall be the final authority as to the availability of buses and fuel. The **School Board** shall not be responsible for loss or damage to any goods or other property placed or carried in the bus arising from any cause whatsoever.
3. **User** shall reimburse the **School Board** for the costs of school bus(es) at the rate of \$1.67 per mile, plus \$20.00 per hour for each bus used for the first eight (8) hours of use in a 24-hour period; and \$30.00 per hour for each bus used in excess of eight (8) hours in a 24-hour period. The costs for partial hours of use will be pro-rated. The hourly cost for each bus shall be calculated starting when the bus leaves the regular storage facility and ending when the bus returns to the storage facility. **School Board** shall bill **User** for charges incurred. **User** shall pay the bill within (30) days from receipt. The **School Board** shall provide for all costs of bus maintenance and agrees to provide the bus(es) in clean condition and in good repair.
4. Neither **School Board** nor **User** assumes any liability for any acts or omissions of the other party. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions thereof.

IN WITNESS WHEREOF, the parties have executed this agreement at Gainesville, Alachua County, Florida, the date first above written. Each person signing below represents that s/he has full authority to execute this agreement and bind the party on whose behalf s/he signs.

**THE SCHOOL BOARD OF ALACHUA COUNTY,
FLORIDA**

**ALACHUA COUNTY 4-H PROGRAM -
COOPERATIVE EXTENSION SERVICE**

By: _____
Its Chairman

By: _____
William L. Brown, Extension Director

Attest: _____
Superintendent

Witness

Approved as to form:

James F. Lang, School Board Attorney

ATTACHMENT "A"

Majestic Oaks Apartment Complex and Tower Oaks Subdivision Field Trip
Travel Agenda

<u>Location of Event:</u>	<u>Date</u>	<u>**Hours</u>
Poe Springs High Springs, Florida	Friday, August 10, 2007	12:00 p.m. to 7:15 p.m. (1:30 p.m. to 6:00 p.m.)

**The hours in parenthesis are the actual hours of the event. The hours listed above those include the bus departure from the bus storage facility and return time to the bus storage facility.

We will need a bus that seats 70 children.

The pick up and drop off sites are:

Majestic Oaks (Leasing Office)
5800 S.W. 20th Avenue
Gainesville, Florida

And

Tower Oaks Subdivision (Sheriff's Office Substation)
6937 S.W. 21st Lane
Gainesville, Florida