

Board Meeting Agenda Item Executive Summary

Supt.'s Office Use Only

Board Meeting 11-18-08

Agenda Consent

Item No. G. 5. a.

Board Meeting Date:	November 18, 2008
Submitted By:	Harrell Harrison, Director of Transportation
Item Description:	Transportation Bus Use Agreement

Purpose and Explanation:

Bus Use Agreement with the University of Florida, acting for and on behalf of the Athletic Association, Women's Lacrosse, for the 2008 Winter Lacrosse Camp. Buses will be needed beginning December 27, 2008.

BUDGETARY IMPACT

Funding Source (Description):	Amount:		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Staff Attorney Review & Approval <i>(For Contracts Only)</i></td> <td style="width: 60%;"> Date: <u>12/03/08</u> Initial: <u>RH</u> </td> </tr> </table>	Staff Attorney Review & Approval <i>(For Contracts Only)</i>	Date: <u>12/03/08</u> Initial: <u>RH</u>	<p style="text-align: center;">ADDITIONAL INFORMATION</p> Yes: <u> X </u> No: <u> </u>
Staff Attorney Review & Approval <i>(For Contracts Only)</i>	Date: <u>12/03/08</u> Initial: <u>RH</u>		

VEHICLE USE AGREEMENT

THIS AGREEMENT, entered into this _____ day of _____, 2008, by and between **THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA**, 1800 S.E. Hawthorne Road, Gainesville, Florida 32601, (the "**School Board**") and the **UNIVERSITY OF FLORIDA**, acting for and on behalf of the Athletic Association, Women's Lacrosse, Post Office Box 14485, Gainesville, Florida 32604, (the "**User**"). The parties agree as follows:

1. The **School Board** will provide bus transportation for **User** as described in Attachment "A" hereto, within Alachua and adjacent counties. Dates and number of buses may be changed by a written request from **User** submitted to **School Board** at least seven (7) days in advance of the new specified date and approved by **School Board's** Director of Transportation. This Agreement may be terminated at any time by either party giving thirty (30) days' advance written notice to the other party.
2. The bus or buses will be operated by an employee of the **School Board**, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation. Passenger limitations shall apply. Buses may be used under this agreement only if buses and fuel are available at the times requested, and such use shall not interfere with or impair regular school transportation. The **School Board** shall be the final authority as to the availability of buses and fuel. The **School Board** shall not be responsible for loss or damage to any goods or other property placed or carried in the bus arising from any cause whatsoever.
3. **User** shall reimburse the **School Board** for the costs of school bus(es) at the rate of \$2.00 per mile, plus \$25.00 per hour for each bus used for the first eight (8) hours of use in a 24-hour period; and \$37.50 per hour for each bus used in excess of eight (8) hours in a 24-hour period. The costs for partial hours of use will be pro-rated. The hourly cost for each bus shall be calculated starting when the bus leaves the regular storage facility and ending when the bus returns to the storage facility. **School Board** shall bill **User** for charges incurred. **User** shall pay the bill within (30) days from receipt. The **School Board** shall provide for all costs of bus maintenance and agrees to provide the bus(es) in clean condition and in good repair.
4. Neither **School Board** nor **User** assumes any liability for any acts or omissions of the other party. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions thereof.

IN WITNESS WHEREOF, the parties have executed this agreement at Gainesville, Alachua County, Florida, the date first above written. Each person signing below represents that s/he has full authority to execute this agreement and bind the party on whose behalf s/he signs.

**THE SCHOOL BOARD OF ALACHUA COUNTY,
FLORIDA**

**UNIVERSITY OF FLORIDA, for and on
Behalf of the Athletic Association
Women's Lacrosse**

By: _____
Its Chairman

Attest: _____
Superintendent

By: 
Amanda O'Leary, Camp Director

Approved as to form:

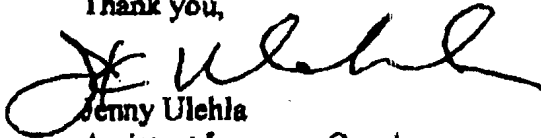
James F. Lang, School Board Attorney

10/15/08

Dear Sandy,

We run a Winter Lacrosse Camp Dec 27-30 at the University of Florida. I would like to book school buses for transportation during camp. It will be from the UF Hilton Hotel Conference Center Gainesville to the UAA Athletic Fields (Football practice and Soccer game fields) up on campus and back. We are expecting 150-200 campers but don't know for sure exactly what the number until December. This obviously affects the number of buses we will need. I would send you an updated schedule with the number of buses needed at that time. I have attached a tentative schedule and a tentative number of buses requested. Will you be able to accommodate our needs? If so, please let me know and send us a contract.

Thank you,



Jenny Uehla
Assistant Lacrosse Coach
University of Florida
PO Box 14485
Gainesville, FL 32604
(c) 352-538-7628
jennyu@gators.uaa.ufl.edu

OCT-15-2008 WED 01:24 PM

FAX NO.

P. 03

**Sandy Williams via Fax 955-7434
School Board of Alachua County
Transportation Department**

UF WINTER LACROSSE CAMP TRANSPORTATION SCHEDULE (Tentative)

Saturday, Dec. 27

6:15pm Pick up at the Hilton Hotel to UAA fields (3 to 4 Buses)
8:45pm Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)

Sunday, Dec. 28

8:30am Pick up at the Hilton Hotel to UAA fields (3 to 4 Buses)
11:00am Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)

1:45pm Pick up at the Hilton Hotel to UAA fields (3 to 4 Buses)
4:15pm Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)

6:15pm Pick up at the Hilton Hotel to UAA fields (3 to 4 Buses)
8:45pm Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)

Monday, Dec. 29

8:30am Pick up at the Hilton Hotel to UAA fields (3 to 4 Buses)
11:00am Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)

1:15pm Pick up at the Hilton Hotel to O'Connell Center parking lot (1 to 2 Buses)
2:15pm Pick up at the Hilton Hotel to UAA fields (2 to 3 Buses)
4:30pm Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)

6:30pm Pick up at the Hilton Hotel to UAA fields (3 to 4 Buses)
8:45pm Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)

Tuesday, Dec. 30

8:30am Pick up at the Hilton Hotel to UAA fields (3 to 4 Buses)
11:00am Pick up at UAA fields to Hilton Hotel (3 to 4 Buses)