

## Board Meeting Agenda Item Executive Summary

*Supt.'s Office Use Only*

Board Meeting 3-17-09

Agenda Consent

Item No. F. 6.

<b>Board Meeting Date:</b>	March 17, 2009
<b>Submitted By:</b>	Harrell Harrison, Director of Transportation
<b>Item Description:</b>	Transportation Bus Use Agreement

**Purpose and Explanation:**

Bus Use Agreement with the University of Florida, acting for and on behalf of the Athletic Association, Women's Lacrosse, for the 2009 Summer Lacrosse Camp. Buses will be needed beginning July 5, 2009.

**BUDGETARY IMPACT**

**Funding Source (Description):**

**Amount:**

<p><b>Staff Attorney Review &amp; Approval</b> <i>(For Contracts Only)</i></p>	<p>Date: <u>3/3/09</u> Initial: <u>TRW</u></p>	<p style="text-align: center;">ADDITIONAL INFORMATION</p> <p>Yes: <u> X </u> No: <u>     </u></p>
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**VEHICLE USE AGREEMENT**

THIS AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by and between **THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA**, 1800 S.E. Hawthorne Road, Gainesville, Florida 32601, (the "**School Board**") and the **UNIVERSITY OF FLORIDA**, acting for and on behalf of the Athletic Association, Women's Lacrosse, Post Office Box 14485, Gainesville, Florida 32604, (the "**User**"). The parties agree as follows:

1. The **School Board** will provide bus transportation for **User** as described in Attachment "A" hereto, within Alachua and adjacent counties. Dates and number of buses may be changed by a written request from **User** submitted to **School Board** at least seven (7) days in advance of the new specified date and approved by **School Board's** Director of Transportation. This Agreement may be terminated at any time by either party giving thirty (30) days' advance written notice to the other party.
2. The bus or buses will be operated by an employee of the **School Board**, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation. Passenger limitations shall apply. Buses may be used under this Agreement only if buses and fuel are available at the times requested, and such use shall not interfere with or impair regular school transportation. The **School Board** shall be the final authority as to the availability of buses and fuel. The **School Board** shall not be responsible for loss or damage to any goods or other property placed or carried in the bus arising from any cause whatsoever.
3. **User** shall reimburse the **School Board** for the costs of school bus(es) at the rate of \$2.00 per mile, plus \$25.00 per hour for each bus used for the first eight (8) hours of use in a 24-hour period; and \$37.50 per hour for each bus used in excess of eight (8) hours in a 24-hour period. The costs for partial hours of use will be pro-rated. The hourly cost for each bus shall be calculated starting when the bus leaves the regular storage facility and ending when the bus returns to the storage facility. In addition, a 20% overhead charge will be added to the hourly charges. **School Board** shall bill **User** for charges incurred. **User** shall pay the bill within (30) days from receipt. The **School Board** shall provide for all costs of bus maintenance and agrees to provide the bus(es) in clean condition and in good repair.
4. Neither **School Board** nor **User** assumes any liability for any acts or omissions of the other party. This Agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions thereof.

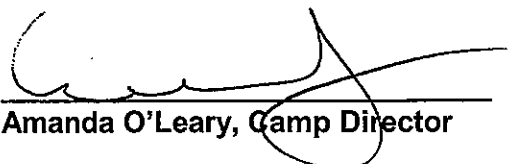
IN WITNESS WHEREOF, the parties have executed this Agreement at Gainesville, Alachua County, Florida, the date first above written. Each person signing below represents that s/he has full authority to execute this Agreement and bind the party on whose behalf s/he signs.

**THE SCHOOL BOARD OF ALACHUA COUNTY,  
FLORIDA**

**UNIVERSITY OF FLORIDA, for and on  
Behalf of the Athletic Association  
Women's Lacrosse**

By: \_\_\_\_\_  
Its Chairman

Attest: \_\_\_\_\_  
Superintendent

By:   
Amanda O'Leary, Camp Director

Approved as to form:

\_\_\_\_\_  
James F. Lang, School Board Attorney

Sandy Williams  
 Fax #955-7434  
 School Board of Alachua County  
 Transportation Department  
 620 E. University Ave.  
 Gainesville, FL 32641

February 26, 2009

Dear Sandy,

This is a request for transportation. Below you will find the schedule for our 2009 Summer Lacrosse Camps.

Session 1: July 5-8, 2009 estimated 100 campers staying at Truster Hall  
 Session 2: July 9-12, 2009 estimated 200 campers staying at Simpson Hall

The buses will be used to transport campers from the residence halls to Southwest Recreational Fields, both located on UF campus.

Bus Schedule Session 2:

**Thursday, July 9, 2009**

6:15 pm Pick up (1) Simpson Hall  
 Drop off (2) Southwest Recreation Fields

8:35 pm Pick up (1) Southwest Recreation Fields  
 Drop off (2) Simpson Hall

**Friday, July 10, 2009**

8:30 am Pick up (1) Simpson Hall  
 Drop off (2) Southwest Recreation Fields

11:30 am Pick up (1) Southwest Recreation Fields  
 Drop off (2) Weaver Hall

1:45 pm Pick up (1) Simpson Hall  
 Drop off (2) Southwest Recreation Fields

4:00 pm Pick up (1) Southwest Recreation Fields  
 Drop off (2) Simpson Hall

6:15 pm Pick up (1) Simpson Hall  
 Drop off (2) Southwest Recreation Fields

8:40 pm Pick up (1) Southwest Recreation Fields  
 Drop off (2) Simpson Hall

**Saturday, July 11, 2009**

- 8:30 am Pick up @ Simpson Hall  
Drop off @ Southwest Recreation Fields
- 11:30 am Pick up @ Southwest Recreation Fields  
Drop off @ Gator Dining Hall
- 2:30pm: Pick up @ Simpson Hall  
Drop off @ Southwest Recreation Fields
- 4:15 pm Pick up @ Southwest Recreation Fields  
Drop off @ Simpson Hall
- 6:15 pm Pick up @ Simpson Hall  
Drop off @ Southwest Recreation Fields
- 8:30pm: Pick up @ Southwest Recreation Fields  
Drop off @ Simpson Hall

**Sunday, July 12, 2009**

- 8:20am Pick up @ Simpson Hall  
Drop off @ Southwest Recreation Fields
- 11:40am Pick up @ Southwest Recreation Fields  
Drop off @ Simpson Hall

The same bus schedule would be used for Session 1: July 5-8, 2009  
If we don't get enough campers for the Session 1 camp we will cancel the buses asap. I will keep you updated on our number of campers. An updated schedule with the number of buses needed will be faxed prior to camp.

Please send me the paperwork necessary to confirm this transportation request. Let me know if you need anything else.

Thank you and Go Gators!

Jennifer Ulehla  
Assistant Lacrosse Coach/Camp Assistant Director  
University of Florida  
Cell: (352) 538-7628  
Fax: (352) 373-1432