

## Board Meeting Agenda Item Executive Summary

*Supt.'s Office Use Only*

Board Meeting 5-19-09

Agenda Consent

Item No. G. 8.

<b>Board Meeting Date:</b>	May 19, 2009
<b>Submitted By:</b>	Harrell Harrison, Director of Transportation
<b>Item Description:</b>	Transportation Bus Use Agreement

**Purpose and Explanation:**

Bus Use Agreement with the University of Florida, acting for and on behalf of the Public Utility Research Center (PURC) for the 2009 International Training Program. Buses will be needed beginning Wednesday, June 10, 2009.

**BUDGETARY IMPACT**

**Funding Source (Description):**

**Amount:**

<p><b>Staff Attorney Review &amp; Approval</b> <i>(For Contracts Only)</i></p>	<p>Date: <u>4/27/09</u> Initial: <u>TRW</u></p>	<p style="text-align: center;">ADDITIONAL INFORMATION</p> <p>Yes: <u> X </u> No: <u>     </u></p>
--	---	---

**VEHICLE USE AGREEMENT**

THIS AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by and between **THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA**, 1800 S.E. Hawthorne Road, Gainesville, Florida 32601, (the "**School Board**") and the **UNIVERSITY OF FLORIDA**, acting for and on behalf of the Public Utility Research Center (PURC), Post Office Box 117142, Gainesville, Florida 32611-7142, (the "**User**"). The parties agree as follows:

1. The **School Board** will provide bus transportation for **User** as described in Attachment "A" hereto, within Alachua and adjacent counties. Dates and number of buses may be changed by a written request from **User** submitted to **School Board** at least seven (7) days in advance of the new specified date and approved by **School Board's** Director of Transportation. This Agreement may be terminated at any time by either party giving thirty (30) days' advance written notice to the other party.
2. The bus or buses will be operated by an employee of the **School Board**, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation. Passenger limitations shall apply. Buses may be used under this agreement only if buses and fuel are available at the times requested, and such use shall not interfere with or impair regular school transportation. The **School Board** shall be the final authority as to the availability of buses and fuel. The **School Board** shall not be responsible for loss or damage to any goods or other property placed or carried in the bus arising from any cause whatsoever.
3. **User** shall reimburse the **School Board** for the costs of school bus(es) at the rate of \$2.00 per mile, plus \$25.00 per hour for each bus used for the first eight (8) hours of use in a 24-hour period; and \$37.50 per hour for each bus used in excess of eight (8) hours in a 24-hour period. The costs for partial hours of use will be pro-rated. The hourly cost for each bus shall be calculated starting when the bus leaves the regular storage facility and ending when the bus returns to the storage facility. In addition, a 20% overhead charge will be added to the hourly charges. **School Board** shall bill **User** for charges incurred. **User** shall pay the bill within (30) days from receipt. The **School Board** shall provide for all costs of bus maintenance and agrees to provide the bus(es) in clean condition and in good repair.
4. Neither **School Board** nor **User** assumes any liability for any acts or omissions of the other party. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions thereof.

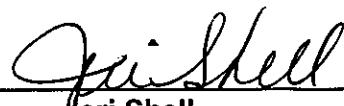
IN WITNESS WHEREOF, the parties have executed this agreement at Gainesville, Alachua County, Florida, the date first above written. Each person signing below represents that s/he has full authority to execute this agreement and bind the party on whose behalf s/he signs.

**THE SCHOOL BOARD OF ALACHUA COUNTY,  
FLORIDA**

**UNIVERSITY OF FLORIDA, for and on  
Behalf of Public Utility Research Center  
(PURC)**

By: \_\_\_\_\_  
Its Chairman

Attest: \_\_\_\_\_  
Superintendent

By:  \_\_\_\_\_  
Jeri Shell,  
Program Coordinator

Approved as to form:

\_\_\_\_\_  
James F. Lang, School Board Attorney



Warrington College of Business Administration  
Public Utility Research Center

205 Matherly Hall  
PO Box 117142  
Gainesville, FL 32611-7142  
352-392-6148  
352-392-7796 Fax  
www.purc.ufl.edu

April 14, 2009

Sandy Williams  
Alachua County Public Schools  
(352) 955-7434 - Fax

Dear Sandy,

Hello. Once again we would like to utilize the Alachua County buses for our International Training Program. The dates/times (June 2009) are as follows:

**Wednesday, June 10**

2 Buses needed for tonight's service  
Arrive Hilton at 4:30 pm  
for campus tour followed  
by trip to Oaks Mall  
Buses depart Hilton for campus tour 4:45 & 5:00 pm  
Return to Hilton and drop-off/pick-up  
For Oaks Mall - Depart Hilton 6:00 & 6:15 pm  
Depart Oaks Mall for Hilton 8:30 & 9:00 pm

**Friday, June 12**

1 Bus needed  
UF Museum of Natural History 11:45am - 1:30pm  
SW 34<sup>th</sup> Street & Hull Road

**Tuesday, June 16**

1 Bus needed  
GRU Kanapaha Water Reclamation Facility Tour 10:30 - Noon

**Wednesday, June 17**

1 Bus needed - arrive at Hilton 3:15 pm  
GRU Shands Energy Tour approx 1 hour  
Depart Hilton 3:30 pm

ATTACHMENT "A"  
Page 1 of 2

**Friday, June 19**

<b>2 Buses needed - arrive at Hilton</b>	<b>6:15 pm</b>
<b>Depart for Steve's American Cafe</b>	<b>6:30 pm &amp; 6:45 pm</b>
<b>12 W University Ave</b>	
<b>Depart for Hilton</b>	<b>10 &amp; 10:15 pm</b>

All services will have a pick up location of the UF Hilton Conference Center, 1714 SW 34<sup>th</sup> Street. Please have buses pick up group in front of the conference center portion of the hotel. We will depart from the doors facing the square patio which faces the parking lot of the conference center.

We look forward to again working with you and your team in June.

Best regards,

  
Jeri Shell

Coordinator of Research Programs and Events

PURC

Tel: 352-392-3655

Fax: 352-392-6090

Email: [Jeri.Shell@cba.ufl.edu](mailto:Jeri.Shell@cba.ufl.edu)