Alachua County Public Schools
Business Services Department

EXHIBIT II

School Store Inventory

School: _____

Principal: _____ Date: _____ 20____
(Signature)

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Specify each kind of unit (such as gross, dozen, box, package, each) and cost per unit. See example.

Description of Items	Kind of Unit	Units on Hand	Cost per Unit	Total Cost
EXAMPLE: Pencils	**Gross**	**12**	**$2.45**	**$29.40**

Total: _____