

High Springs Community School

School Advisory Committee (SAC) Meeting Minutes

November 12, 2019

Members in Attendance: **Lynn McNeill**, School Principal; **Jenni Roberson**, Assistant Principal; **William McMahon**; Middle Grades teacher; **Amy Sumner, Sherry Sakai**, Lower Grades teachers; **Elizabeth Sheward**, Career Service; **Heather, Caballero, Sharon Martensen, Stacy Cannon**, Parents; **Moss Caballero**, other citizen.

Meeting called to order at 2:32 p.m. by Sherry Sakai. Meeting agenda was provided to each member.

Initial order of business:

Mrs. McNeill initiated meeting with a welcome to all members. Ensuing orders of business:

- A. Minutes from last meeting (September 10, 2019) disseminated to all attending committee members and reviewed. Motion to approve made by Amy Sumner, second by Elizabeth Sheward. With no further discussion, motion approved unanimously with no abstentions.
- B. School Recognition Funds. Mrs. McNeil explained the funds guidelines. Schools usually use these funds as bonus's to staff, technology items, and/or hire paraprofessionals etc. The fund ballot was provided to all faculty for input on how funds are spent. There were 5 main options that all faculty voted on, Handout provided to all members in attendance. Mrs. McNeil explained all 5 options to SAC committee. There was overwhelming support for "Option 1" from HSCS staff. Now it is time for the SAC committee to vote by February 2020 or funds go back to district. If we decide today we can ensure all HSCS staff get the funds in paycheck prior to winter break. Motion carries unanimously all agree to "Option 1".

Option 1:

Teachers here for the 18-19 school year receive 1.5 shares.

Education Support Personnel here for the 18-19 school year receive 1.0 shares (prorated bases on # of hours worked/day)>

New Teachers, EDEP staff, Food Services- set ammounts for each groug; these groups will be allocated on 1:1:3 rations; \$100, \$100, and \$300, respectively for each individual.

- C. Budget Update. Mrs. McNeil presented there are no lottery or advance placement funds added to HSCS budget yet. District is still working on lottery and advanced placement funds and then it will be at each school. There were only 2 added items from prior handout on September 10, 2019. Summer teacher stipends increased by \$129.18 and Fringe and Scholastic Books-1st grade Mrs. Davis increased by \$667.08. Mrs. McNeil reminded committee that high school (AP courses and other advanced courses) gets large portions of the district funds but this does get tracked back to students elementary schools and they do get rewarded from that. There is more money from advanced placement funds than the lottery funds.

- D. Funding requests. Three of our kindergarten teachers would like funds to buy 3 ESGI twelve month license and 3 iPad. The itemized paperwork supporting the funds needs was provided to all committee members prior to meeting via email and printed out for each member in attendance at this meeting. ESGI community survey research findings paper supporting this new technology was also provided to all committee members. Not all kindergarten teacher are ready to try this.

Following topics were discussed:

- 1) Why not generic tablets vs iPads when ESGI websites states program is applicable to PC or tablets with internet access.
- 2) iPad need to go through the district for approval
- 3) 1 teacher license is for 35 students to be individually evaluated and monitored with this program
- 4) Tablets could be checked out from the library

After discussed will all committee members Mrs. Roberson focused to following question back to the kindergarten teachers requesting the funds.

- 1) Have they utilized the free trial?
- 2) Would teachers be okay with PC only vs tablets?
- 3) Individual assessments could present time constraints concerns because I-station can give instructional tools
- 4) Could teachers share 2 license because 3 classes would be able to utilize 70 student access vs 3 licenses that are more than needed?
- 5) What is the impact on data if used free trial

Motion for this to be tabled by Sherry Sakai for now due to questions needing to be answered. Motion was second by Amy Sumner. Mrs. Roberson will email committee the answers once response from kindergarten teachers is received.

- E. General announcements were made by Mrs. McNeil regarding updates with HSCS facility. New basketball backboards will be installed over winter break by new recreational committee Damon Messina. Sidewalk was redone behind building four from back to front of playground. Follow up on generic ink cartridges vs name brand being purchased; it is best to buy name brand because when using generic ones in the past only 7 out of 10 would work.
- F. With no further business, motion to adjourn the meeting was made by Sherry Sakai. Motion seconded by Amy Sumer and approved with a unanimous vote and no abstentions. SAC meeting was adjourned by Chairperson Sherry Sakai at 3:19 p.m.