

**High Springs Community School**  
**School Advisory Committee (SAC) Meeting Minutes**

**Nov. 7, 2017**

Members in Attendance: **Lynn McNeill**, School Principal; **Eva Copeland**, Assistant Principal; **Sean Sands, Hayden Anderson**, Middle Grades teacher; **Tana Wenzell, Sherry Sakai**, Lower Grades teachers; **Leslie Smith**, Career Service; **Jessica Jacome, Richard Hessey, Amy Barry**, Parents; **Charles Stewart, Carol Doherty, Byran Williams** Community/Business Members.

Meeting called to order at 2:30 p.m. A quorum of members were in attendance. Meeting agenda was provided to each member.

First order of business: Welcome by Mrs. McNeill. Regarding discussion from last meeting, Mrs. McNeill noted to the committee that several community members had been contacted about their intention to continue involvement with SAC. Mrs. Williams is still interested in remaining a SAC member, but was unable to attend today's meeting.

Minutes from last meeting was disseminated to all attending members and reviewed. Sherry Sakai made a motion to approve the minutes from the Sept. 19, 2017 meeting as written with no corrections. Charles Stewart seconded the motion. With no discussion, motion was approved with a unanimous vote and no abstentions.

Ensuing orders of business:

- A. School Recognition Funds- Based on earning an "A" school grade, High Springs Community School (HSCS) was awarded 2017 School Recognition Program (SRP) funding in the amount of \$87,388.00.
  - a. Section 1008.36, Florida Statutes rules for how funding amount are required to be spent were reviewed by Mrs. McNeill with the committee. Funding must be used for the following:
    - i. Non-recurring bonuses to faculty and staff
    - ii. Nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance
    - iii. Temporary personnel for the school to assist in maintaining and improving student performance.
  - b. SRP funds are placed in District non-internal accounts until SAC determines how funding will be disbursed. If SAC, school faculty and staff cannot agree on funds disbursement, 100% of all SRP funds will go to teachers by Feb. 11, 2018.
  - c. SRP funds process at HSCS: All teachers and staff are provided an opportunity to offer input as to disbursement of funds. A ballot was created in October, 2017 from faculty and staff input. Faculty and staff voted for Option 1 of the ballot: Utilize the same formula that was used the last four years HSCS received SRP funds. Teachers here for the 2016-17 school year receive 1.5 shares. Educational Support Personnel here for the 2016-17 school year receive 1.0 shares (prorated based on the number of hours worked/day). New teachers, EDEP workers, and Food Service will receive set amounts

