

## Accessing AIMS Data

Test data can be quickly accessed within SchoolSpire in a few simple steps. **For Non-Primary teachers, separate instructions are available further into the document.**

### Step 1 – Logging In

Log in to SchoolSpire through the Edutone Portal.

The screenshot shows the 'My Home Page' in SchoolSpire. At the top, there is a navigation bar with the Alachua County Public Schools logo on the left and a 'Welcome, [User] | log\_out' message on the right. Below the logo is a 'Temporary' session indicator. The main navigation bar contains icons for 'MY HOME PAGE', 'ASSESSMENTS', 'CURRICULUM', 'PERFORMANCE', 'ROSTERS', and 'SUPPORT'. The 'My Home Page' content area features three main sections: 'My Favorite Pages', 'My Recent Pages', and 'My Sections/Groups'. 'My Favorite Pages' includes a table with columns for Name, Type, and an action icon. 'My Recent Pages' includes a table with columns for Name, Type, and an action icon. 'My Sections/Groups' includes a search bar, a 'Group By' dropdown set to 'Type', and a list of sections. At the bottom, there is a 'My Favorite Reports' section with a table of reports. The footer contains the SchoolSpire logo, copyright information, and contact information.

Name	Type	Action
☆ See What's New!	Resource	X

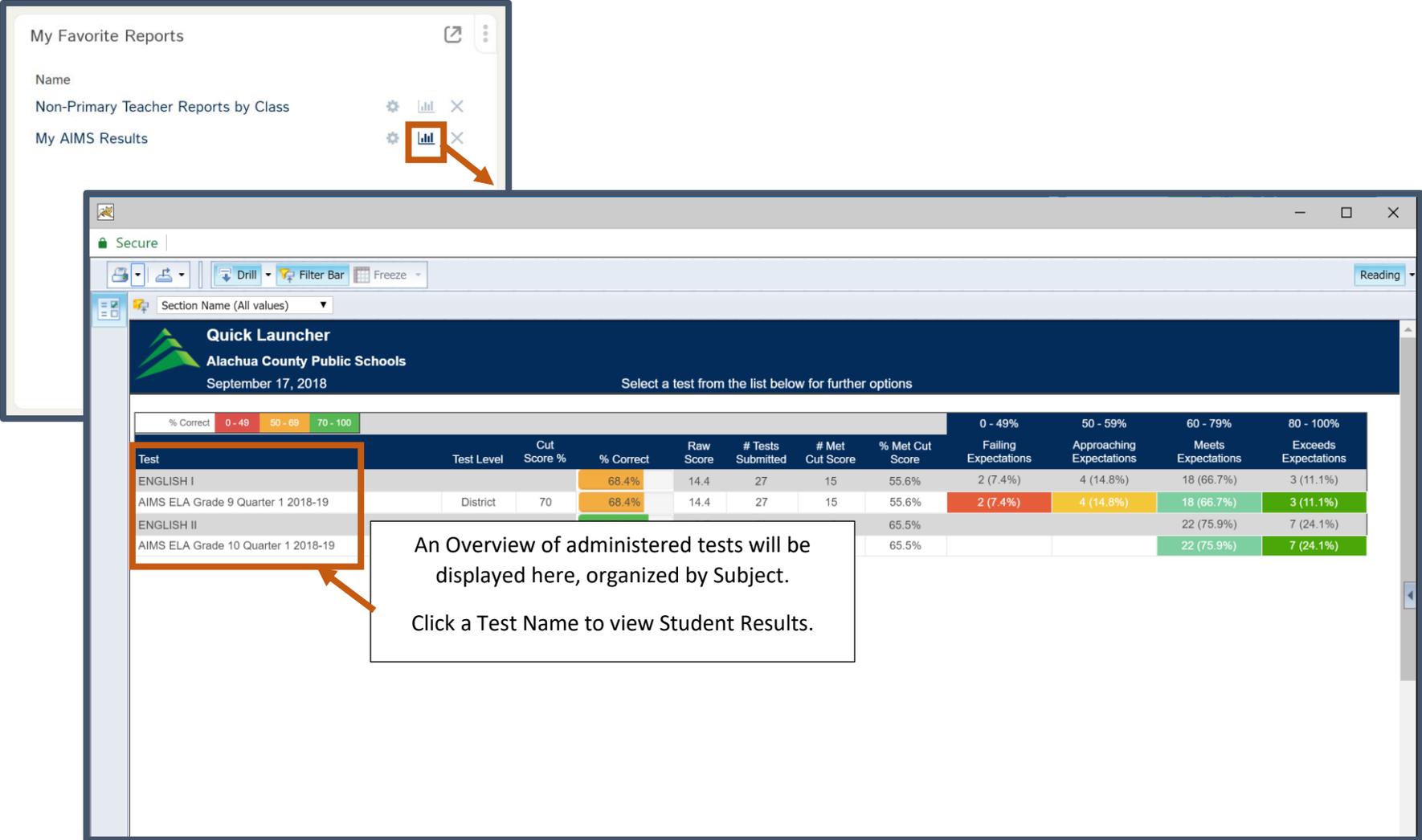
Name	Type	Action
1 [Redacted]-English 2-101	Section	
2 [Redacted]-English Honors -101	Section	
3 [Redacted]-English Honors -101	Section	
4 [Redacted]	Student	

Name	Type	Action
Non-Primary Teacher Reports by Class		⚙️ 📊 X
My AIMS Results		⚙️ 📊 X

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## Step 2 – Viewing My AIMS Results

From My Home Page, scroll down to the **My Favorite Reports** widget and click the Graph icon (  ) next to the **My AIMS Results** report.



The screenshot shows the 'My Favorite Reports' widget with two reports: 'Non-Primary Teacher Reports by Class' and 'My AIMS Results'. The 'My AIMS Results' report is selected, and its graph icon is highlighted with a red box and an arrow. Below this, the 'My AIMS Results' report is displayed in a window titled 'Secure'. The window shows a 'Quick Launcher' for Alachua County Public Schools, dated September 17, 2018. The report displays a table of administered tests, organized by subject. A red box highlights the 'Test' column, and an arrow points to a text box that reads: 'An Overview of administered tests will be displayed here, organized by Subject. Click a Test Name to view Student Results.'

Test	Test Level	Cut Score %	% Correct	Raw Score	# Tests Submitted	# Met Cut Score	% Met Cut Score	0 - 49%	50 - 59%	60 - 79%	80 - 100%
ENGLISH I			68.4%	14.4	27	15	55.6%	2 (7.4%)	4 (14.8%)	18 (66.7%)	3 (11.1%)
AIMS ELA Grade 9 Quarter 1 2018-19	District	70	68.4%	14.4	27	15	55.6%	2 (7.4%)	4 (14.8%)	18 (66.7%)	3 (11.1%)
ENGLISH II							65.5%			22 (75.9%)	7 (24.1%)
AIMS ELA Grade 10 Quarter 1 2018-19							65.5%			22 (75.9%)	7 (24.1%)

Step 3 – Select a Test Name to view results.

Individual Student Results are displayed for the selected test. The listing displays all students by default.

Section Name (All values) | AIMS ELA Grade 9 Quarter 1 2018-19

**Quick Launcher**  
**Alachua County Public Schools**  
 September 17, 2018  
 Selected Test: AIMS ELA Grade 9 Quarter 1 2018-19

Test: AIMS ELA Grade 9 Quarter 1 2018-19 | Online | 21 Items  
 Report Summary: 2018-2019 | Alachua County Public Schools | 27 Tests Submitted

Click on a link to launch the report for the selected test.

[View Test](#) | 
 [Test Summary](#) | 
 [Frequency Distribution - Raw Scores](#) | 
 [Peer Comparison](#) | 
 [Item Response Distribution](#) | 
 [Item Analysis](#) | 
 [Learning Standards Tracker](#) | 
 [Student Score Listing](#)

								0 - 49%	50 - 59%	60 - 79%	80 - 100%
								Failing Expectations	Approaching Expectations	Meets Expectations	Exceeds Expectations
Student	Test Level	Cut Score %	% Correct	Raw Score	# Tests Submitted	# Met Cut Score	% Met Cut Score				
AIMS ELA Grade 9 Quarter 1 2018-19			68.4%	14.4	27	15	55.6%	2 (7.4%)	4 (14.8%)	18 (66.7%)	3 (11.1%)
Bethel, Logan - 011901	District	70	85.7%	18.0	1	Y					85.71
Bogard, Daniel - 020110	District	70	61.9%	13.0	1	N				61.90	
Bogard, Kyle - 020401	District	70	66.7%	14.0	1	N				66.67	
Boggs, Bailey - 020504	District	70	52.4%	11.0	1	N		52.38			
Chen, Adam - 020303	District	70	76.2%	16.0	1	Y				76.19	
Conrad, Isaac - 020201	District	70	71.4%	15.0	1	Y				71.43	
Cookin, Nicole - 020202	District	70	61.9%	13.0	1	N				61.90	
Conroy, Ryan - 020207	District	70	76.2%	16.0	1	Y				76.19	
Crawford, Selige - 020202	District	70	42.9%	9.0	1	N		42.86			
Dennis, Brian - 020201	District	70	76.2%	16.0	1	Y				76.19	
Leah Bellard, Ryan - 020110	District	70	71.4%	15.0	1	Y				71.43	
Lawrence, George - 020201	District	70	66.7%	14.0	1	N				66.67	
Manuel, Roberto - 020201	District	70	76.2%	16.0	1	Y				76.19	
Marquez, Alexander - 020201	District	70	76.2%	16.0	1	Y				76.19	
Moght, Nicolas - 020201	District	70	71.4%	15.0	1	Y				71.43	
Parsons, Chase - 020401	District	70	57.1%	12.0	1	N		57.14			
Parsons, Alexander - 020201	District	70	71.4%	15.0	1	Y				71.43	
Parsons, Alan - 020201	District	70	71.4%	15.0	1	Y				71.43	
Parsons, Lane - 020201	District	70	47.6%	10.0	1	N		47.62			

Quick Launcher

## Additional Options

### Filtering Results by a Specific Class or Section

You can filter the student list on an individual class or section using the “**Section Name**” drop-down at the top of the report. An example listing of classes is displayed below.

Section Name (All values) ▼ AIMS ELA Grade 9 Quarter 1 2018-19 ▼

Section Name (All values)

- 02-Film 1-101
- 02-Film 2-101
- 02-Theatre 1-201
- 03-Creative Writin-201
- 03-English Honors -101
- 04-English Honors -101

(Remove)

Alachua County Public Schools

Grade 9 Quarter 1 2018-19 | Online | 21 Items

Report Summary: 2018-2019 | Alachua County Public Schools | 27 Tests Submitted

### Running Additional Reports for the Selected Test

You can also access a variety of additional reports on a specific test using the **Report Launcher** shown below:

Quick Launcher

Alachua County Public Schools

September 17, 2018

Selected Test: AIMS ELA Grade 9 Quarter 1 2018-19

Test: AIMS ELA Grade 9 Quarter 1 2018-19 | Online | 21 Items

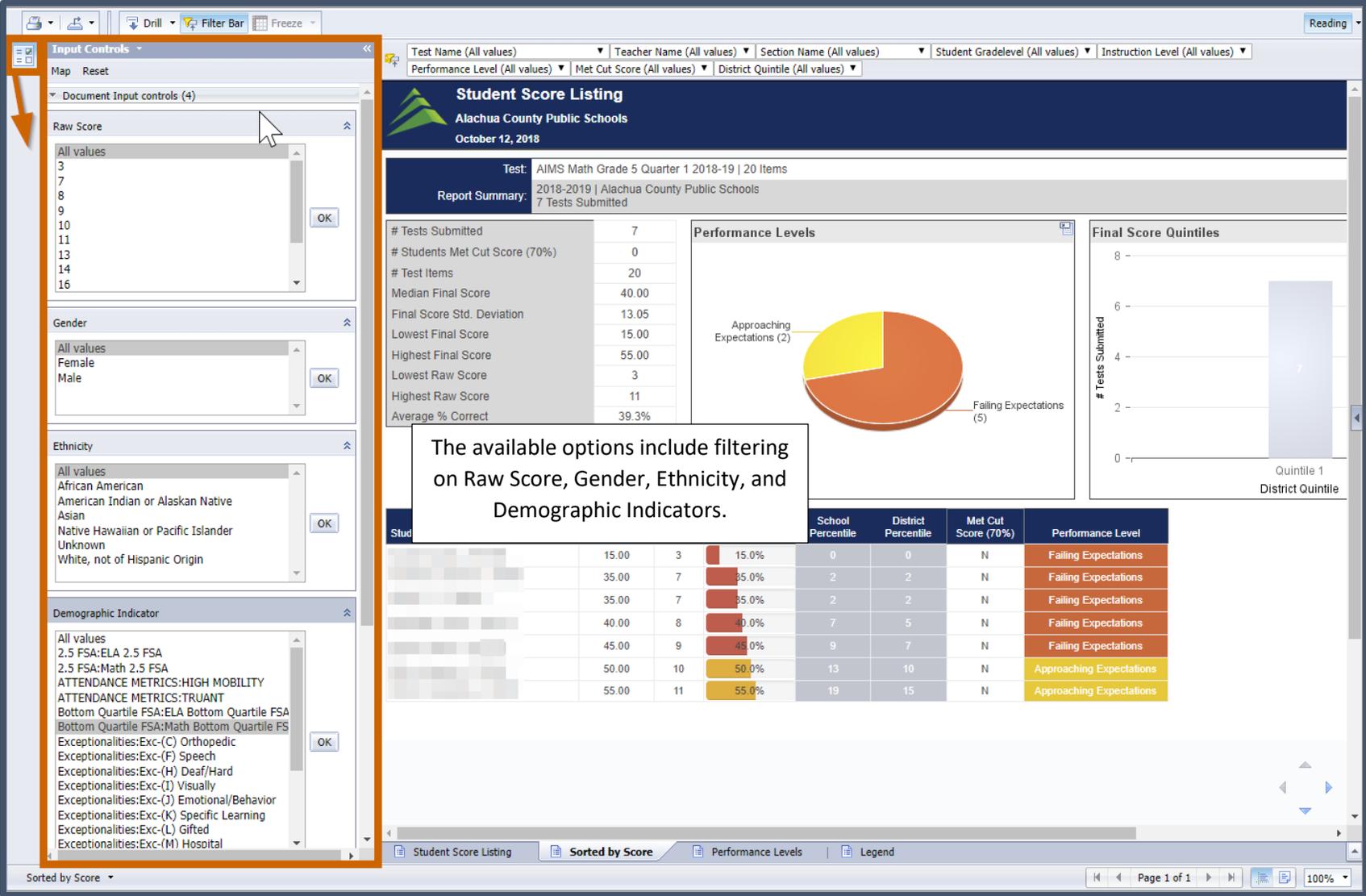
Report Summary: 2018-2019 | Alachua County Public Schools | 27 Tests Submitted

Click on a link to launch the report for the selected test.

- [View Test](#)
- [Test Summary](#)
- [Frequency Distribution - Raw Scores](#)
- [Peer Comparison](#)
- [Item Response Distribution](#)
- [Item Analysis](#)
- [Learning Standards Tracker](#)
- [Student Score Listing](#)

## Filtering Individual Reports

On individual reports, additional filtering is available using the **Input Controls**. Click the **Input Controls Icon**  to display the additional options available for filtering, shown below. In this example, we are filtering the **Student Score Listing** report to display **Bottom Quartile FSA Math** students.



The available options include filtering on Raw Score, Gender, Ethnicity, and Demographic Indicators.

Stud	School Percentile	District Percentile	Met Cut Score (70%)	Performance Level
	15.00	3	15.0%	Failing Expectations
	35.00	7	35.0%	Failing Expectations
	35.00	7	35.0%	Failing Expectations
	40.00	8	40.0%	Failing Expectations
	45.00	9	45.0%	Failing Expectations
	50.00	10	50.0%	Approaching Expectations
	55.00	11	55.0%	Approaching Expectations

Select desired filter value(s) and click “OK”. Selecting “All Values” returns the report to the default view.

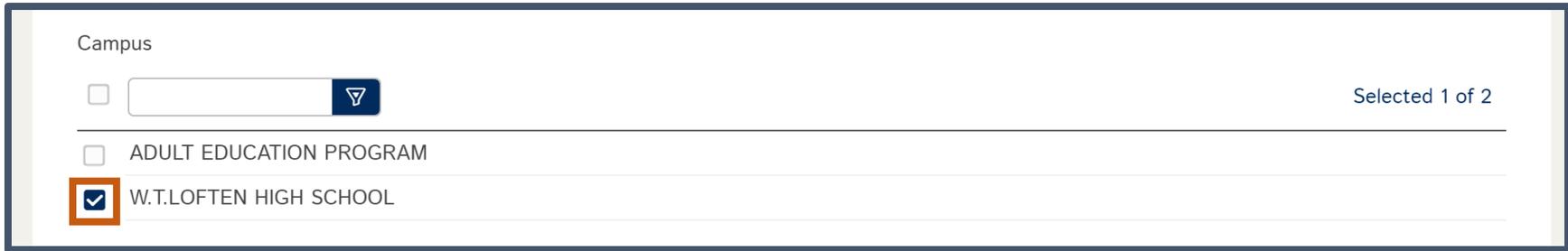
## Accessing AIMS Data as a Non-Primary Teacher

**Step 1:** To run AIMS results for your student roster for tests not given in your class, click the “Non-Primary Teacher Reports by Class” in the **My Favorite Reports** widget on the **Home Page**.

The screenshot displays the SchoolSpire user interface. At the top, a navigation bar includes icons for MY HOME PAGE, ASSESSMENTS, CURRICULUM, PERFORMANCE, ROSTERS, and SUPPORT, along with a user profile for 'Welcome, Rikki' and a 'log\_out' link. Below this, a 'My Favorite Reports' widget is shown, with a red box highlighting the 'Non-Primary Teacher Reports by Class' report. An arrow points from this report to the main content area, which is the 'NON-PRIMARY TEACHER REPORTS BY CLASS' report filter screen. This screen features a 'Select View' dropdown, a list of report options with checkboxes, and a 'Selected 7 of 18' indicator. The report options include 'Student Score Listing by Student', 'Student Score Listing by Score', 'Summary - Objective Mastery Summary by Class', 'Table - Objective Mastery by Class by Student', 'Table - Item Analysis by Class by Student', 'Item Answer Distribution Analysis by Class', 'Multi-Test - Table - Objective Mastery Summary by Class', 'Multi-Test - Graph - Objective Mastery Summary by Class', and 'Multi-Test - Graph - Class Average Percent Correct'. Below the list, there are sections for 'Select Report Format' (set to 'PDF Export') and 'Year' (set to '2018-2019').

This opens the **Report Filter** screen.

**Step 2:** Scroll to the **Campus** filter and select **your Campus**. If you work with multiple campuses, select the campus for which you'd like to run reports.



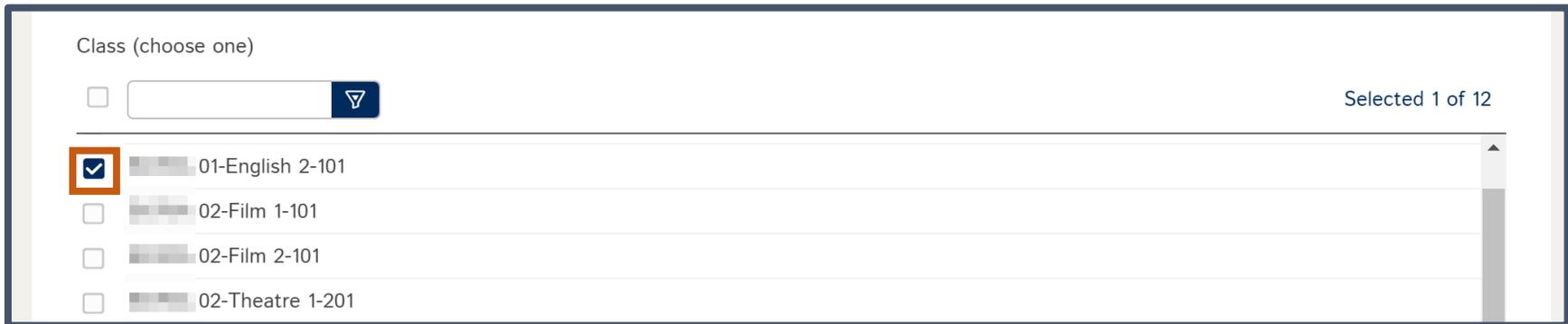
Campus

[Dropdown] Selected 1 of 2

ADULT EDUCATION PROGRAM

W.T.LOFTEN HIGH SCHOOL

**Step 3:** Scroll to the **Class** filter and click the Reload  button to pull back your list of classes. **Select the class for which you'd like to run AIMS reports.**



Class (choose one)

[Dropdown] Selected 1 of 12

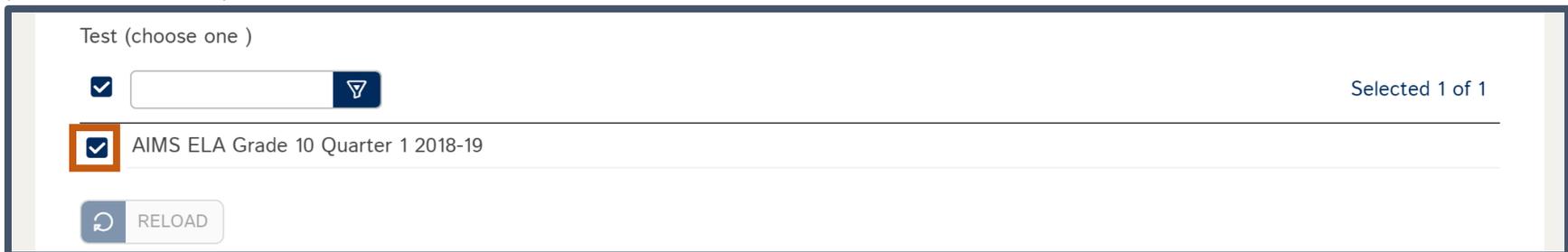
01-English 2-101

02-Film 1-101

02-Film 2-101

02-Theatre 1-201

**Step 4:** Scroll to the **Test** filter and click the Reload  button to pull back any of the AIMS results available for the class you selected in Step 3. **Select the desired Test.**



Test (choose one )

[Dropdown] Selected 1 of 1

AIMS ELA Grade 10 Quarter 1 2018-19



**Step 5:** At this point, all required filters have been selected. Click **Run Report**  .

A variety of reports have been preselected and will be displayed as a packet in PDF format.

### Reports Included in Packet

- **Student Score Listing by Name** – List of scores ordered by student last name.
- **Student Score Listing by Score** – List of scores ordered from highest to lowest score.
- **Benchmark Analysis Summary** – Roll-up of class performance by benchmark.
- **Item Analysis** – A column for each student, showing the answer choice selected.
- **Item Answer Distribution** – Percent of students that responded with each answer choice by question.
- **Objective Mastery Performance Grouping** – A list of students grouped by their performance on each Benchmark
- **Performance Comparison by Student** – Student list with their score, relative to Class, Campus and District Averages.

Example of a multi-page PDF packet.

9/27/18

20240 1 / 14

### AIMS ELA Grade 10 Quarter 1 2018-19

#### English 2-101 Student Score Listing, by Student Name

Student Id	Student Name	Percent of Items			Met Std.
		Answered Correctly	Raw Score	Actual Score	
		56	14	56	N
		64	16	64	N
		52	13	52	N
		68	17	68	N
		60	15	60	N
		40	10	40	N
		60	15	60	N
		36	9	36	N
		80	20	80	Y
		56	14	56	N

Total Students 10