

# STEPHEN FOSTER ELEMENTARY SCHOOL

3800 NW 6<sup>th</sup> Street Gainesville, FL 32609  
Phone (352) 955-6706 Fax (844) 585-9514

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**Mistie Rodriguez, Ed.D. – Assistant Principal**  
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March 12, 2021

Dear Parent/Guardian,

The purpose of this letter is to inform you that your student will take the paper-based Florida Standards Assessments (FSA) during the following days:

Grade	FSA Writing	FSA Reading Session 1	FSA Reading Session 2	FSA Math Session 1	FSA Math Session 2	FSA Science Session 1	FSA Science Session 2
<b>Grade 3</b>	Not applicable	Tuesday, April 13	Wednesday, April 14	Tuesday, May 11	Wednesday, May 12	Not applicable	Not applicable
<b>Grade 4</b>	Tuesday, April 6	Tuesday, May 4	Wednesday, May 5	Thursday, May 13	Friday, May 14	Not applicable	Not applicable
<b>Grade 5</b>	Tuesday, April 6	Tuesday, May 4	Wednesday, May 5	Thursday, May 13	Friday, May 14	Tuesday, May 18	Wednesday, May 19

**Per the Florida Department of Education (FDOE), no remote administrations are available for any statewide summative assessments.**

***The following procedures are in place to protect students from exposure to COVID-19:***

- ***No interactions between Digital Academy and Brick and Mortar Students, including separate drop off/ pick up times and locations***
- ***Pre-screening protocols for students and staff prior to admission to testing room***
- ***Enforcement of the School Board’s mask/face covering policy***
- ***Handwashing before each session and hand sanitizer available in all locations***
- ***Social distancing between students, and between the proctor and students***
- ***Cleaning and disinfection of all workspaces and materials before and after sessions***
- ***Students need to be dropped off through the carline at parent drop off /pick up on testing days between 8:00am and 8:15a.m.***
- ***Testing sessions will be approximately from 8:30a.m. to 11:00a.m.***
- ***All Digital Academy students will need to be picked up at parent pick up at 11:00a.m.***
- ***Digital Academy students will not be permitted to stay on campus following the close of the testing session time.***
- ***Students who receive accommodations for timing will continue to receive those accommodations.***

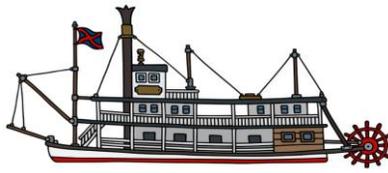
**The test your student is scheduled for is designed to be taken over two days (one session per day)** to prevent testing fatigue (except for ELA Writing which is one session). However, in an effort to reduce the number of in-person testing days for your student, districts and schools have been granted permission by FDOE to offer the option of administering two sessions in the same day which is a total of 160 minutes in one sitting, with a **10 minute** break in between sessions.

**If you wish for your student to use this option, please contact the Assistant Principal, Mistie Rodriguez at rodriguezms@gm.sbac.edu**

For information regarding session lengths for Spring 2021 assessments, please see the [2020–2021 Florida Statewide Grade-Level Assessments Fact Sheet](#).

To help your student become comfortable with the item types and response formats, the following resources are available at <http://www.FSAssessments.org/students-and-families/practice-tests/paper-based-practice-test-materials/>:

- Paper-Based Practice Tests and Answer Keys
- Student Presentations



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Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing **or** during breaks (e.g., restroom), **even if the devices are turned off or students do not use them**. If your student is found with an electronic device during testing, his or her test will be invalidated.
- **Calculators**—Calculators are not permitted during Grades 3–6 Mathematics tests.
- **Testing Rules Acknowledgment**—All tests include a Testing Rules Acknowledgment printed in the student’s test and answer book that reads: “I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated.” Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by signing below the statement in their test and answer book.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they sign below the Testing Rules Acknowledgment states: “Because the content in all statewide assessments is secure, you may not discuss or reveal details about the test content (including test items, passages, and prompts) after the test. This includes any type of electronic communication, such as texting, emailing, or posting to social media sites.” Please make sure your student understands this policy prior to testing and remind them that “discussing” test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. **While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.**
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, FDOE employs Caveon Test Security to analyze student test results to detect unusually similar answer patterns. Student tests within a school that are found to have extremely similar answer patterns will be invalidated.
- **Leaving Campus**—If your student leaves campus before completing a test session (e.g., for lunch, an appointment, illness), he or she **will not** be allowed to return to that test session. If your student does not feel well on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Please remember not to schedule appointments on testing days.
- **Testing Accommodations**—If your student has an Individual Education Plan (IEP), a Section 504 plan, or is an English Language Learner (ELL) or a recently exited ELL, please contact the school to discuss the testing accommodations that will be provided for your student.

If you have any questions related to this test administration, please contact Mistie Rodriguez or Wanza Wakeley at 352-955-6706. For more information about the Florida Statewide Assessments program, please visit the portal at [www.FSAssessments.org](http://www.FSAssessments.org).

Thank you for supporting your student and encouraging him or her to do his or her best during Spring 2021 assessments.

Sincerely,

Mrs. Wanza Wakeley  
Principal