

PAYROLL CALENDAR
2025-2026
ALACHUA COUNTY PUBLIC SCHOOLS

190-Day Long Term Sub
(08/04/25 - 06/04/26)

Pay Date	Pay Period	Time Entry Cutoff and Due In Payroll:	<u>Leave Form</u> Beginning Date	<u>Leave Form</u> Ending Date	<u>Number of days to be paid:</u>
08/22/25	2516	08/15/25	08/04/25	08/15/25	10
09/15/25	2517	09/08/25	08/16/25	08/29/25	10
09/30/25	2518	09/23/25	08/30/25	09/12/25	9
10/15/25	2519	10/08/25	09/13/25	09/26/25	10
10/31/25	2520	10/24/25	09/27/25	10/09/25	9
11/14/25	2521	11/06/25	10/10/25	10/24/25	10
11/21/25	2522	11/14/25	10/25/25	11/07/25	10
12/10/25	2523	12/03/25	11/08/25	11/21/25	9
12/18/25	2524	12/11/25	11/22/25	12/10/25	8
01/15/26	2601	01/08/26	12/11/25	01/08/26	9
01/30/26	2602	01/23/26	01/09/26	01/22/26	9
02/12/26	2603	02/05/26	01/23/26	02/05/26	10
02/27/26	2604	02/20/26	02/06/26	02/23/26	10
03/13/26	2605	03/06/26	02/24/26	03/06/26	9
03/31/26	2606	03/24/26	03/07/26	03/27/26	10
04/15/26	2607	04/08/26	03/28/26	04/10/26	10
04/30/26	2608	04/23/26	04/11/26	04/24/26	10
05/15/26	2609	05/08/26	04/25/26	05/08/26	10
05/29/26	2610	05/21/26	05/09/26	05/21/26	9
06/15/26	2611	06/05/26	05/22/26	06/04/26	9
Call or email our payroll specialist if there is unpaid time, or when someone is on extended leave, terminated, etc.					

TEACHER WORKDAYS: 08/04/25, 08/05/25, 08/06/25, 08/07/25, 08/08/25,
10/20/25, 01/16/26, 03/30/26, 06/03/26, 06/04/26.

NOTE: If your LT Sub works an extra period each day, you need to key 9.0 hours a day for that employee.