

School Letterhead

[Date]

Dear Parents/Guardians;

Alachua County Public Schools complies with federal and state law concerning the requirements of teacher certification requirements (ESSA sec. 1112(c). This letter is notification that your child has been taught for four or more consecutive weeks by a teacher who has not met applicable state certification or licensure requirements at the grade level and/or subject level area in which they have been assigned to teach.

A State Certified Teacher is one who:

1. Has obtained a Bachelor's degree or higher,
2. Has obtained a Florida Teaching Certificate in the subject areas he/she is assigned to teach.

As of the date of this letter, your child's teacher, _____
has obtained a Bachelor's degree or higher but has not yet obtained a Florida Teaching Certificate for
_____.

He/she is, however, currently working to obtain the required credentials and we have full confidence in his/her ability to teach effectively in this assignment.

We want to stress to you that your child's teacher has met the requirements as a "qualified instructor" as defined in State Board of Education Rule 6A-1.0503.

If you have any questions regarding the qualifications of your child's teacher, please feel free to contact the school principal. For additional information about the state's certification and licensure teacher requirement, please visit the following webpage:

Florida Department of Education Educator Certification	http://www.fldoe.org/teaching/certification
---	---

Sincerely,

School Principal

School

School Phone Number