



Student Support Services

Paid Work Guidelines & Work Hours Log

Bright Futures - Florida Academic Scholars Award, Florida Medallion Award, Gold Seal Vocational Award

To access an award through the Bright Futures Program, a student must complete a program of volunteer service work or, beginning with a high school student graduating in the 2022-2023 academic year and thereafter, paid work, as approved by the school. The student may identify a social or civic issue or a professional area that interests him or her and develop a plan for his or her personal involvement in addressing the problem or learning about the area. The student must, through papers or other presentations, evaluate and reflect upon his or her volunteer or paid work experience. {Florida Statute 1009.534}

Volunteer Service or Paid Work may include, but is not limited to, a business or governmental internship, work for a nonprofit community service organization, or activities on behalf of a candidate for public office. These hours will meet the requirement for the Florida Bright Futures Award Program. Students must satisfy the hours requirement by either completing all volunteer hours **OR** completing 100 paid work hours.

Scholarship	Volunteer Hours	OR*	Paid Work Hours
Florida Academic Scholarship	100	OR*	100
Florida Medallion Scholarship	75	OR*	100
Florida Gold Seal Vocational Scholarship	30	OR*	100
Florida Gold Seal CAPE Scholarship	30	OR*	100

*Students may **not** use a combination of volunteer and paid work hours to meet the requirement

Hours That Are Not Acceptable

- Court mandated community/volunteer service.
- An activity where there is no leader or responsible adult on site to evaluate and confirm student performance.
- Donations (ex. blood, Locks of Love, canned food)

How to document paid work hours:

- Paid work hours must be submitted on the proper **district form** and submitted to the school counseling office at your school.
- A copy of a pay stub may be submitted in lieu of a signature and must be attached to the paid work hours documentation form.



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Paid Work Hours Log Form For Bright Futures

<i>For office use only</i>	
Hours received _____	Date _____
Hours entered by _____	
Total hours earned to date _____	

Name: _____ Graduation Year: _____

Student #: _____ High School: _____ Total Hours: _____

It is the responsibility of the student to keep an accurate record of the actual hours worked. A parent/guardian cannot serve as the work contact. Only paid work hours earned beginning June 27, 2022, will be accepted. Please do not include any volunteer hours on this form. All work hour documentation **MUST** be submitted by graduation day.

Date	Start & End Time	Hours Worked	Work Location	Work Phone	Signature of Work Contact
					Print _____ Sign _____
					Print _____ Sign _____
					Print _____ Sign _____
					Print _____ Sign _____
					Print _____ Sign _____
					Print _____ Sign _____
					Print _____ Sign _____
					Print _____ Sign _____

Please describe below what you learned from your work experience.

I agree that I have completed the above hours

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

High School Representative: _____ Date: _____