



Food and Nutrition Services  
**Cleaning Schedules / Daily & Monthly**

School: \_\_\_\_\_ Signature: \_\_\_\_\_ Week of: \_\_\_\_\_

Daily Cleaning Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
All Food Prep Equipment (after each use)					
Can Opener					
Counter Tops /shelves & drawers					
Ovens & Combi/ Steamers					
Dish Machine and Dish Area					
Utility Carts- tray or Work					
Tilt Skillet (after each use)					
Stove tops/ burners					
Back Dock Area (clean & organize)					
Speed Racks/ Bun racks (clean & sanitize after each use)					
Scales (clean & sanitized after use)					
Floors (sweep & mop/scrub)					
Garbage Cans (in & outside)					
Hand sink(s)/ Soap & paper towels					
Milk Boxes Sanitize (inside & out)					
Mops (wash/clean or replace head)					
Mop buckets (empty & clean)					
Warmers (wipe inside & out)					
Serving lines & sneeze guards					
Sinks (3 compartment/veggie)					
Steam tables/ wells					
Weekly Cleaning List	Week 1	Week 2	Week 3	Week 4	Week 5
Drink Barrels/ Nickel Buckets					
Refrigerator Reach-in (Clean & Sanitize shelves & walls)					
Refrigerator Walk-in (floors, walls, & shelves)					
Freezer Reach-in (clean/organize)					
Freezer Walk-in (sweep& organize)					
Food storage bins					
Storeroom (clean, organize, sweep & mop)					
Walls					
Knife Rack					
Fans (dust)					
Windows/ Screens					
Chemical storage room					
Janitors closet (clean & organize)					
Ice Machine/ Scoop& Holder					
Rest Room (clean & organize)					
Manager Office (dust, sweep& mop)					
Cashier area (register& monitors)					
Mixer					
Frozen Drink Machine					
Slicer					

\* Sign on correct column