

Spring 2023

Human Resources Newsletter

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CONTACT US:
352-955-7727
MON-THURS
7:30AM-4:30PM
FRIDAYS
7:30AM-4:00PM



Instructional Priority Transfer Information (For teachers with four(4) consecutive years at current school)

Priority Window: April 17, 2023 through May 05, 2023

Deadline: April 10, 2023

* All priority transfer applications will be sent via email.

*Priority Transfer Applications must be completed and returned to Human Resources by April 10, 2023 to be considered.

*In addition, teachers MUST complete an online application and apply for posted Instructional Vacancies.

*Priority transfer applicants are eligible to transfer after the priority transfer window closes.

For questions, contact Human Resources at 352-955-7727

Alachua County Public Schools

Follow Us:

TEACHER RECRUITMENT FAIR

Saturday, April 8
9 AM – 12 PM

WHERE: Gainesville High School
1900 NW 13th Street

➡ Deadline to Register: March 28 ⬅

THANKS to Our Sponsors

Florida Credit Union
Member owned. Community proud.™ Since 1954

Kelly Education

Register online at www.sbac.edu

RESOURCES

RETIREMENT

Are you nearing retirement age of **62** or have **30** years of service?

If so, contact **Ashley Darby** at 352-955-7727 or **FRS Retirement** directly at 844.377.1888 or online at www.myfrs.com

PARA PRO ASSESSMENT

COST: \$60

WHO: Current ACPS Employees

WHEN: April 20 & May 18, 2023

WHERE: Sivia Center PC Lab 2

Contact **Marjory Francois, Supervisor** in Human Resources at 352.955.7727 ext. 1043 for more information.



HANDY NUMBERS

- District Directory Assistance
352-955-7300
- Employee Benefits Office
352-955-7577
- Employee Helpdesk
helpdesk@gm.sbac.edu
- Tech Support Call Center
352-955-7051
- Human Resources
352-955-7727
- Professional Development
352-955-7650
- Student Support Services
352-955-7676
- Teacher Production Lab
352-955-6850 x 1509
- FRS (Florida Division of Retirement)
844-377-1888

Family Medical Leave Act

In accordance with the Family and Medical Leave Act of 1993 (FMLA), eligible staff members may take up to 12 work weeks of job-protected unpaid or paid leave for: Family Leave, Medical Leave or Military Caregiver Leave. Please review the Online Employee Handbook for more information or contact Human Resources at 352-955-7727.

SKYWARD

Reset Password

Contact your school site
tech or your Executive
Assistant



Florida Retirement System

YOUR Money YOUR Choice



For ALL Employees

FRS Financial Planning webinars

These Important webinars are being held on Thursday, April 20, 2023

*The Florida Retirement System (FRS) invites you to participate in these **FREE** informative employee webinars. These webinars are designed to encourage you to take action in planning your financial future.*

Objectives

- Discuss practical, important topics about retirement.
- Improve your knowledge – learn why it is so important to plan as early in your career as possible.
- Learn where you can go for FREE help in making your goals a reality

4:30 PM - 6:00 PM

Understanding Your Benefits Under the FRS Pension Plan

Webinar Link: https://ey.zoom.us/webinar/register/WN_id71CFUZQna5MrdFooXRhQ

This 90-minute retirement planning workshop provides an overview of the FRS and helps you understand the nuts and bolts of planning for your retirement. The workshop will demonstrate how everyday living expenses and inflation dramatically reduce your fixed retirement income. You will see the role the FRS Retirement Plans play in meeting your financial goals as well as the income gap that must be made up through saving and investing. You will leave the workshop with a full understanding of the ongoing financial planning resources available to you as a member of the FRS.

6:30 PM – 7:30 PM

Social Security and Your Retirement

Webinar Link: https://ey.zoom.us/webinar/register/WN_7P1YBCq-Rg6_Jt0uAr2J_A

How well do you know the role that Social Security will play in your retirement? This 60-minute workshop will walk you through the basics. Learn how to qualify for a benefit, how to obtain and understand benefit estimates and the rules for taxation of benefits. You'll also get guidance on deciding when to start collecting.

You must pre-register for the webinars with Zoom in order to participate.

Google Chrome or Microsoft Edge are the preferred web browsers to view the webinar

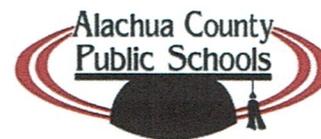
Please contact the MyFRS Financial Guidance Line if you have any questions

Tel: 1-866-446-9377, Option 2



A helping hand when you need it.

Rely on the support, guidance and resources of your Employee Assistance Program.



There are times in life when you might need a little help coping or figuring out what to do. Take advantage of the Employee Assistance Program,¹ which includes WorkLife Services and is available to you and your family in connection with your group insurance from Standard Insurance Company (The Standard). It's confidential — information will be released only with your permission or as required by law.

Connection to Resources, Support and Guidance

You, your dependents (including children to age 26)² and all household members can contact the program's master's-level counselors 24/7. Reach out through the mobile EAP app or by phone, online, live chat, and email. You can get referrals to support groups, a network counselor, community resources or your health plan. If necessary, you'll be connected to emergency services.

Your program includes up to three counseling sessions per issue. Sessions can be done in person, on the phone, by video or text.

EAP services can help with:

-  Depression, grief, loss and emotional well-being
-  Family, marital and other relationship issues
-  Life improvement and goal-setting
-  Addictions such as alcohol and drug abuse
-  Stress or anxiety with work or family
-  Financial and legal concerns
-  Identity theft and fraud resolution
-  Online will preparation and other legal documents



Contact EAP

888.293.6948
(TTY Services: 711)
24 hours a day,
seven days a week

healthadvocate.com/standard3

NOTE: It's a violation of your company's contract to share this information with individuals who are not eligible for this service.

With EAP, personal assistance is immediate, confidential and available when you need it.

WorkLife Services

WorkLife Services are included with the Employee Assistance Program. Get help with referrals for important needs like education, adoption, daily living and care for your pet, child or elderly loved one.

Online Resources

Visit healthadvocate.com/standard3 to explore a wealth of information online, including videos, guides, articles, webinars, resources, self-assessments and calculators.

1 The EAP service is provided through an arrangement with Health AdvocateSM, which is not affiliated with The Standard. Health AdvocateSM is solely responsible for providing and administering the included service. EAP is not an insurance product and is provided to groups of 10–2,499 lives. This service is only available while insured under The Standard's group policy.

2 Individual EAP counseling sessions are available to eligible participants 16 years and older; family sessions are available for eligible members 12 years and older, and their parent or guardian. Children under the age of 12 will not receive individual counseling sessions.

Standard Insurance Company | 1100 SW Sixth Avenue, Portland, OR 97204 | standard.com

The Standard is a marketing name for StanCorp Financial Group, Inc. and subsidiaries. Insurance products are offered by Standard Insurance Company of Portland, Oregon in all states except New York. Product features and availability vary by state and are solely the responsibility of Standard Insurance Company.

PUBLIC SERVICE LOAN FORGIVENESS

*For more information on PSLF, visit [Student.gov/publicservice](https://student.gov/publicservice).
To apply online, visit [StudentAid.gov/PSLF](https://studentaid.gov/PSLF)*

ADDITIONAL ASSISTANCE:

ALL public school employees with federal loans can qualify for Public Service Loan Forgiveness.

Horace Mann can help you find out if you qualify for forgiveness, determine the best payment plan and help you successfully apply.

For more information:

<https://www.horacemann.com/student-loan-debt-help>



All verification of prior teaching experience must be submitted to HR by June 30, 2023 for the current year.

Contact Laurie Bauer at bauerla@gm.sbac.edu or 352-955-7727 in Human Resources if you have questions about Instructional Employment Verifications.

EEOC

The Alachua County Public Schools District does not discriminate on the basis of race, color, religion, national origin, gender, age, disability (Section 504/ADA) sexual orientation, gender identity or marital status genetics or legally-protected characteristics in its educational programs, services or activities, or in its hiring or employment practices. The district also provides equal access to its facilities to the Boy Scouts and other patriotic youth groups, as required by the Boys Scouts of America Equal Access Act.

The Board designates the following individuals to serve as the District's "Compliance Officers" (also known as the Civil Rights Coordinators), and who shall also serve as the District's Section 504 Compliance Officer/ADA Coordinator, and Title IX Coordinator.

Questions, complaints, or requests for additional information regarding discrimination or harassment may be sent to:

For Employees:	For Students:	
Alisha Williams, Supervisor	Dr. Toni Griffin, Supervisor	Dr. Donald Reed, Supervisor
Human Resources Division	Guidance/Student Support	Student Support
Phone: 352-955-7713	Compliance Officer/ADA Coordinator	Title IX Coordinator
email: williamsar@gm.sbac.edu	Phone: 352-955-7671 Ext. 1610	Phone: 352-955-7671 Ext. 1661
	email: griffints1@gm.sbac.edu	email: reedd@gm.sbac.edu

District Title IX Coordinators

For Students:

Dr. Toni Griffin

Supervisor School Counseling &
Student Services

352-955-7671 x1610

Email: griffints1@gm.sbac.edu

For Staff:

Alisha Williams

Employee Relations Supervisor

352-955-7713

Email: williamsar@gm.sbac.edu