



Internal Accounts  
**Yearbook Financial Report**

School Name: \_\_\_\_\_ School Year: \_\_\_\_\_

**Beginning Balance** \$ \_\_\_\_\_

**Add: Receipts (current year) by source:**

Yearbook Sales:

How many sold \_\_\_\_\_

At what price \$ \_\_\_\_\_ \$ \_\_\_\_\_

Advertising Revenue \_\_\_\_\_

Donation for Yearbook \_\_\_\_\_

Fund Raising:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Total Receipts** \$ \_\_\_\_\_

**Subtract: Disbursements (current year) by description:**

Cost of yearbooks:

How many purchased \_\_\_\_\_

At what price \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Total Disbursements** \$ \_\_\_\_\_

**Net Profit / Loss (Current Year):**

\$ \_\_\_\_\_

**Ending Balance** \$ \_\_\_\_\_

**Accounts Payable (list by detail)**

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Total Payables \$ \_\_\_\_\_

**Accounts Receivable (list by detail)**

Students \$ \_\_\_\_\_

Advertisers \$ \_\_\_\_\_

Total Receivables \$ \_\_\_\_\_

--see other side--

