

SCHOOL ADVISORY COUNCILS

- **Created by state statute**
- **Advisory to principal**
- **Responsible for decision-making at the school related to school improvement**

SCHOOL ADVISORY COUNCILS

- **Assist in preparation and evaluation of the School Improvement Plan**
- **Assist in the preparation of the school's annual budget**
- **Administer SAC funds for implementing the School Improvement Plan**

SAC MEMBERSHIP

- **Representative of school community**
 - **Teachers**
 - **Parents**
 - **Career Service**
 - **Business Representatives**
 - **Community Members**
 - **Students** (required at high school, optional at elementary and middle school)

SAC MEMBERSHIP

- **Reflect ethnic, racial, and economic demographics of school**
- **Elected by peers**
- **Council size determined by principal**
- **Principal or School Board may make additional appointments to create representation of school community**

SAC MEMBERSHIP

- **Council Composition**
 - **Teachers – 25% or more**
 - **Parents – 25% or more** (not employed by the school)
 - **Business and Community Members – 25% or more**
 - **Students – up to 20%**
 - **Career Service – at least one member**

SAC MEMBERSHIP

- More than half of the SAC members must be people who are not employed by the school.
- For 2014-2015, the majority of SAC members must not be employed by the school district.
- An individual may serve on only one SAC at a time.
- Principals document recruitment strategies used to solicit nominations

SAC MISSION

- **School Improvement Plans shall be designed to achieve the state education priorities.**
- **The School Improvement Plan is an essential part of the state's accountability system.**

FLORIDA'S EDUCATIONAL GOALS

- **Highest student achievement**
- **Alignment of standards and resources**
- **Skilled workforce and economic development**
- **Quality efficient services**

SCHOOL IMPROVEMENT PLAN

- **Must address goals, objectives, and strategies in areas where the school didn't meet the state requirements.**

OPERATIONAL PROCEDURES

- **Select chair, vice-chair and secretary**
- **Provide meeting notices (time, place, agenda) seven (7) days in advance**
- **Establish proposed bylaws**

PROCEDURAL REQUIREMENTS

- **Requiring a quorum to be present before a vote may be taken**
- **Requiring at least 3 days' advance notice in writing to all members of SAC of any matter scheduled for a vote**
- **Scheduling meetings when stakeholders can attend**

PROCEDURAL REQUIREMENTS

- Replacing any member who has two consecutive unexcused absences from a properly noticed meeting
- Recording minutes of the meetings
- 1001.452(d) F.S.

OPERATIONAL PROCEDURES

- **SAC meets as often as necessary to perform duties (not less than four times per year)**
- **All SAC activities (including subcommittees) are subject to the Sunshine Law**

EXPENDITURE OF SAC FUNDS

- **Must be only for projects and programs selected by the SAC**
- **May not be used for capital improvements**
- **May be spent only for programs with a duration of one year or less**

APPROVAL OF SCHOOL IMPROVEMENT PLANS

- **Plans submitted annually to the Superintendent with the mutual approval of the SAC and the principal.**
- **School Board takes action each fall to approve the School Improvement Plans for the coming year.**

APPROVAL OF SCHOOL IMPROVEMENT PLANS

- **Each year, the Superintendent must certify to the Florida Department of Education that each school has a School Improvement Plan approved by the Board.**
- **Dispute resolution procedures are outlined in Board policy 2125.**

SACTIMELINES

- **April – Nominations**
- **May – Elections, schedule meeting**
- **July – Submit membership**
- **October – Submit SIP and other documentation to district**
- **July – Board action on SAC membership**
- **November – Board action on School Improvement Plans**

DOCUMENTATION OF SAC ACTIVITIES

- **The following documentation must be maintained and submitted to the Superintendent annually:**
 - **Minutes of the meetings**
 - **A copy of the Operational Procedures**
 - **SAC Expenditures**
 - **Notices of the meetings**
 - **Meeting agendas**
 - **Sign-in sheets for attendance**