

Educational Planning Team Recommendation Form – Attendance Intervention

Student Name: _____ Today's Date: _____
Student #: _____ School: _____ Grade: _____
Date of Birth: _____ Sex: _____ Race: _____ Primary Language at Home _____
Parent/Guardian Name: _____
Parent/Guardian Address: _____
Parent/Guardian Home Phone: _____ Work Phone: _____

Reason for Referral: Date: _____ Data Entry Date: _____
Reason Code(s): Learning Behavior Truancy
 Health Emotional Consider for 504 Eligibility

Statement of Student's Current Level of Performance or Area of Need:

The student's current school attendance is as follows:
- The student has ___ unexcused absences and ___ total absences to school (not as a result of out of school suspension)

Five (5) Day Absences Letter is attached (for students with 5 or more unexcused absences in a month)

The student's academic progress is as follows:
- Student grades/FCAT or other assessment scores: _____

The student's behavior progress is as follows:
- The student has ___ discipline referrals and ___ out of school suspensions

Team Recommendations:

Academic Intervention Behavior Intervention Curriculum Change
 Counseling Intervention Teacher Change Classroom Accommodation
 Dropout Prevention Other: _____

Description of Intervention/Instructional Support:

Parent was informed about/that:

the importance of daily school attendance and the school's desire to partner with them to improve their child's school attendance.

services provided by the School Attendance Review Board – SARB (see attached SARB).

compulsory attendance law in Florida that requires all students age 6 to 18 to attend school regularly

students with 15 or more unexcused absences in a period of 90 calendar days are legally truant to school

when a student becomes truant to school a truancy petition for parental prosecution will be completed by the school and sent to the Alachua County Public Schools Staff Attorney and State Attorney's office

The parent and school officials completed a Student Attendance Plan (see attached).

Participants:

Parent/Guardian: _____ Name/Title: _____
Name/Title: _____ Name/Title: _____
Name/Title: _____ Name/Title: _____

