



Transportation Department
Annual Student Transportation Information

This is a required form if your student needs a school bus for transportation to or from school.

If you are requesting bus transportation, submit the form no later than **July 18** to ensure the district's Transportation Department can confirm your student's eligibility and, if eligible, assign them to a bus route in time for the first day of school.

Forms submitted after **July 18** will still be processed; however, bus service on the first day of school **cannot be guaranteed**.

<u>New Enrollment:</u> Please submit this completed form no later than July 18. Requests submitted after July 18 cannot be guaranteed a route on the first day of school.	<u>Current/Returning Students:</u> Current students must complete this form annually, as bus requests will not carry over from year to year. Requests submitted after July 18 cannot be guaranteed a route on the first day of school.
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Students who have not ridden for two weeks will be removed from their route. If this happens and you need to reinstate transportation, please contact your child's school to have your child reinstated as a registered rider - this process typically takes 3-5 business days to complete.

If changes are needed during the school year, please contact your child's school

Student Name: _____ Date: _____

School Name: _____ School Year: _____

How will your child **get** to school? Choose *only one answer* that best fits their regular schedule.

- ☐ Biker/Walker
- ☐ School Bus
- ☐ City Bus
- ☐ Parent Drop-Off
- ☐ Self-Driver (*high school only*)
- ☐ Other (*please specify*) _____

How will your child **return** home? Choose *only one answer* that best fits their regular schedule.

- ☐ Biker/Walker
- ☐ School Bus
- ☐ City Bus
- ☐ Parent Pick-Up
- ☐ Daycare Pick-Up (*name of daycare*) _____
- ☐ EDEP
- ☐ Self-Driver (*high school only*)
- ☐ Other (*please specify*) _____

If you need school bus transportation to an address other than your primary home address (within the same school zone), contact your child's school following enrollment.

Parent/Guardian Signature: _____ Date: _____

Submit completed form to your assigned school