

Alachua County Public Schools  
 Business Services Department

**Log/Record of Teacher/Departmental Receipt Books Issued**

School: \_\_\_\_\_ School Year: \_\_\_\_\_

Receipt Book (list first # <u>only</u> of each book)	Issued By:	Date Issued	Class or Dept.	Issued to: Print Last Name and initials	Signature of Person Receiving	Date Ret'd	Rec'd By: