BOARD MEMBERS
April M. Griffin
Robert P. Hyatt
Leanetta McNealy, Ph.D.
Gunnar F. Paulson, Ed.D.
Eileen F. Roy

SUPERINTENDENT
Owen A. Roberts, Ph.D.

Alachua County Public Schools

We are committed to the success of every student!

Kirby-Smith Administration Center
620 East University Avenue
Gainesville, Florida 32601-5498

www.sbac.edu

Phone (352) 955-7880
Fax (352) 955-7255

Meeting Event Form

Date: _____

Meeting/Event: _____ Event Date: _____

Hosting Administrator: _____

Educational Purpose of the Meeting/Event: _____

The following is being provided: _____
(e.g., breakfast /lunch/refreshments)

_____ _____
Account Coding *Amount*

_____ _____
Division Approval *Superintendent Approval*