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Mission Statement: We are committed to the success of every student!

To: _____
Parent/Guardian

Address: _____

Re: BUS SUSPENSION	Date: _____
Student: _____	Student No.: _____
School: _____	Student DOB: _____

Dear Parent/Guardian:

This is to inform you that the privilege of riding a school bus is denied to _____
Student

for a period of _____ days, from _____ through _____.
No. Days Beginning Date Ending Date

The student may ride the bus again on _____.
Date

The above action is taken for _____, a violation of the rules and regulations governing conduct and behavior aboard school bus # _____ on _____. The misbehavior consisted of: _____

The instructions for pupils riding school buses are posted in each bus and in plain view of each pupil. Future misbehavior or violation of these instructions may result in permanent suspension of the privilege of riding the bus.

While this may prove to be a source of inconvenience to you, you must provide the necessary transportation for the duration of this suspension. Suspensions of bus riding privileges does not excuse absence from school and your child's attendance is required.

Sincerely,

Name

Title