

Date: _____

Dear Parent,

Your child's scores on state assessment tests indicate that he/she is performing below proficiency. In addition to the required courses needed for graduation, we have recommended your student for intensive courses in reading/mathematics. We recognize that adding an intensive course means that a student may have to give up a favorite elective to focus on improving academic skills. However, we believe that this placement offers your student the best opportunity to improve his/her skills in preparation for completing high school and moving into postsecondary training.

Despite the advice of school administrators and teachers, you have declined your student's placement in the intensive reading/mathematics course(s). Your signature below indicates that you have met with the Educational Planning Team to review your child's reading performance and that you are aware of your child's skill deficiencies and are refusing to follow the school administration's recommendation for remediation.

Sincerely,

Principal

Student's Name: _____ Grade: _____

Parent Name: _____ Phone: _____

Yes, I realize my student is deficient in reading/mathematics skills, and the school administration has recommended placement in an intensive skills class. I am refusing this placement against the advice of school personnel.

Parent Signature: _____ Date: _____