



Food and Nutrition Services
After School Care Snack Program On-Site Review Form
NON-Area Eligible

Sponsor Name: Alachua County Public Schools

Site Name: _____

Monitor Name: _____ Date: _____

1. Describe the system for determining the eligibility status of children (non-area eligible sites only).

WIN-SNAP generated rosters with status of children (coded) are checked by after-school coordinator each week to verify eligibility.

2. Describe the system for counting meals. Include statements regarding the identification, classification, and counting by category.

Rosters are checked by coordinator as children receive their snack. The snacks are then calculated and totaled per status.

3. Describe the system for transmitting daily meal counts to the central office.

After-school coordinator will communicate with food service manager by count sheets, total number for each classification: free, reduced, paid for each day. Food service manager will enter count into WIN-SNAP system the next school day.

4. Is a daily attendance roster maintained? Yes No

5. Does the site have Production Records that document that reimbursable snacks are served? Yes No

6. Are snacks served as a unit? Yes No

7. Are the meal count procedures prepared by the district and submitted to the Department of Education being followed? Yes No

8. Is the meal counting and claiming system adequate? Yes No

Comments:

Describe corrective action to be taken:

Date corrective action completed: _____ Date of follow-up review: _____

Monitor Signature: _____ Date: _____

Site Supervisor Signature: _____ Date: _____