

Dear Parent/Guardian,

If at all possible try to schedule your child's medications to be taken at home before or after school so that their day is not disturbed by having to go to the clinic. If a medication is prescribed for twice daily (for example) then you would be able to give it in the morning before school and in the afternoon after school. When scheduling medication does involve school hours then you will be required to fill out the appropriate form and turn it into the clinic with the medication.

The following two Medication Administration forms are required if medication is going to be given at school.

The "Administering Medication at School" form is a form that needs to be filled out and signed allowing the school nurse or other trained staff to administer medication to your child in the school clinic.

The "Self Administration Permit for Inhalers or Epi Pens" is a form that needs to be filled out and signed and turned into the clinic which will allow your child the right to carry an inhaler or epi pen in their backpack/purse and administer it themselves.

See the [Sample Forms](#) for directions on how to fill these forms out properly.

If your child has any severe allergies or health conditions that the school needs to know about please document these on your child's emergency card – make sure that you complete an emergency card for each of your children who attend GHS, if they attended last year and there are updates to the emergency and or health information then please fill out a new card.

If your child is sick please keep them home so that they do not spread the illness to other students.

Please make sure that your child is up to date on all of their immunizations, if you are not sure of their status feel free to call the Alachua County Health Department's Immunization office at (352) 334-7950 – they can look your child up and counsel you on required shots/immunizations.

The clinic is open Mon – Thurs 7:30am – 3:15pm, and Friday 7:30am – 3:00pm.

The clinic closes for a 30 minute lunch every day, once we have all of the daily medications turned in from the parents we will decide the best time to close for lunch this year and that time will be posted on the clinic door.

The school clinic is always in need of donations, we currently need bottled water (for dehydration), granola bars and healthy snacks (for diabetics/blood sugar problems, etc), and tampons. Our needs change throughout the year so feel free to call the clinic at any time and inquire. Your support is appreciated!