The Research Log Book

The Log Book is a day to day record of all activities you did on your research project. It tells what was done, where it was done, and when it was done. It is PROOF of what you did!

Your Log Book should:

- be a **composition book** (do not use spiral or loose leaf paper)
- have your name, school name, and teacher name on front cover
- be handwritten in ink, not pencil
- have every entry dated, include place, time, and exactly what you did
- include your reach of topic from the internet or library
- give a **brief summary of the literature** you reviewed
- include your **problem statement** (stated as a question)
- **state your hypotheses** (measurable predictions)
- include a **description of all equipment** you used (include sizes, materials, cost, etc.)
- have specific instructions for making solutions and/or media, if applicable
- include all of your raw data
- **include additional observations** during experimentation that are not part of your raw data (such as temperature, pressure, anything unusual that happened)
- include in your data **accurate <u>METRIC</u> measurements**. Give masses in grams, volumes in milliliters, and linear measurements in centimeters or meters.
- have all **statistical analyses** (include equations used and show calculations)
- have a **list of all contacts** (scientists, engineers, etc.) with phone numbers, FAX, e-mail, etc.
- have **every entry (day) on a new page** with the date and time at the top of the page and the place where work was done
- include any **specific precautions for chemicals** used that require special care (you find this out from the SDS sheet on each chemical)
- include **disposal** (autoclaving) of cultures of microorganisms

As a general rule, if in doubt include it in the Log Book. It is better to have too much data than not enough, so keep LOTS of notes.



