

ONE MILL OVERSIGHT COMMITTEE RESPONSIBILITIES AND GUIDELINES

The one mill ballot initiative approved by Alachua County voters in November of 2008 includes language requiring oversight by an independent citizens' committee. Alachua County Public Schools is committed to ensuring that all revenues raised through the one mill are spent as indicated in the ballot language (*see below*). Therefore, the School Board of Alachua County formally establishes the One Mill Oversight Committee to review and report on the expenditure of the one mill revenues for as long as the one mill remains in effect. The committee will operate under the following conditions:

1. The Oversight Committee shall be made up of no less than seven members, none of whom may be employees of Alachua County Public Schools. Two members of the Oversight Committee will be selected by the Alachua County Education Association (AGEA). These members may not be employees of either ACEA or Alachua County Public Schools. No members of the Oversight Committee shall be in the position of personally profiting from the actions of the committee.
2. Should membership in the Oversight Committee drop below seven, a new member or members will be appointed either by Alachua County Public Schools or by the ACEA (if the number of active members selected by ACEA drops below the required two). The new member(s) will be recommended for approval by the School Board at the next appropriate meeting.

The chairman of the Oversight Committee shall report to the Superintendent, the School Board and the ACEA if an Oversight Committee member is unwilling or unable to fulfill his or her responsibilities so that another member may be appointed.

3. The term of the Oversight Committee shall be from November 19, 2008 until September 30, 2013, which is three months following the 'sunset' of the one mill increase. This will allow for the development of a final report on the expenditure of the one mill funds.
4. The responsibilities of the Oversight Committee shall be to:
 - a. Elect a chair and vice-chair;
 - b. Establish a meeting schedule;
 - c. Review the expenditure of revenues from the one mill and ask for more information pertaining to the expenditure if needed;
 - d. Provide a written report to the Superintendent and the School Board regarding the expenditure of one mill revenues on an annual basis; and
 - e. Report to the Superintendent and the School Board chairman in a timely fashion any inconsistencies between the ballot language and the actual expenditure of one mill revenues.
5. The Oversight Committee and its members shall adhere to the following guidelines:
 - a. The chair will conduct all meetings. The vice chair will conduct a meeting in the absence of the chair.
 - b. The chair will create meeting agendas, which shall be provided to each member of the Oversight Committee at least seven days prior to the next meeting.
 - c. Meetings will be open to the public.
 - d. The secretary will maintain audio and written minutes for all meetings. Written minutes will be distributed to all members in a timely fashion.

The responsibilities of Alachua County Public Schools with regards to the Oversight Committee shall be as follows:

1. Provide meeting space, recording equipment, clerical assistance and other assistance as required by the Oversight Committee;
2. Provide appropriate public notice of all Oversight Committee meetings;
3. Provide information regarding the expenditure of one mill revenues and respond to inquiries from the Oversight Committee in a clear and timely fashion;
4. Provide a staff member to serve as the Oversight Committee's liaison to Alachua County Public Schools;
5. Make time available during School Board meetings for the presentation of the Oversight Committee's annual report and for the approval of new members, as necessary;
6. Make the Oversight Committee's annual reports readily available to the public; and
7. Respond in an appropriate and timely fashion to reports of any inconsistencies between the ballot language and the actual expenditure of one mill revenues.