

Alachua Elementary SAC Meeting
September 30, 2021
MINUTES

Attendance: Heather Harbour, Jennifer Baughtman, Felecia DeCoursey, Jazzlyn Harrell, Jessica Hall, Dietra Sherman, Auggie Allen, Dana Rudzitis, Madeline McKinzie

Meeting called to order at: 3:00 pm

Welcome and Introductions (Harbour)

- Heather Harbour, principal
- Jennifer Baughtman, IIC/ Title I Lead Teacher
- Felecia Decoursey, community member
- Jazzlyn Harrell, guidance counselor
- Jessica Hall, career services, paraprofessional
- Dietra Sherman, community member
- Auggie Allen, parent
- Dana Rudzitis, 3rd Grade Teacher
- Madeline McKinzie, 4th Grade Teacher

Election of officers: Chair, Secretary, Co-Chair (Harbour)

- Chair-will be in charge of helping us with anything that needs SAC approval
- Vice-Chair-will step in when the Chair is not able to be present
- Secretary-will record the minutes and will email them to all SAC board members and post them on the Alachua Elementary website.

Review of SAC Bylaws

- We will discuss the budget later in the meeting
- Nominations occur every May
- Discussed Roles
- Terms-typically you can serve a one year term, but most of the time we look for at least two years.
 - Typically meet 4 times a year for 45 minutes to an hour
- Agendas will be sent out with minutes for every meeting
- Ask for attendance as much as possible
- Quorum is majority of the committee excluding Mrs. Harbour, principal
 - Mr. Allen-what is a quorum?
 - Mrs. Harbour-there are 10 members so 5 or more

Teacher of the Year Committee

- We are finished with the process of nominating teachers for Teacher of the Year.
- Teachers can choose to accept or decline. If they accept, they must present a resume.
- Then a committee member who is not a part of the school leadership would need to come in and complete the counting of the ballots.
- Email Harbour

Approval of June Minutes (Mrs. Baughtman)

- Mrs. Baughtman presented the minutes from our June meeting
- Motion for approval by Mr. Allen
- Seconded by Ms. Sherman
- All were in favor and the motion passes

FSA Data (Mrs. Harbour)

- Governor has announced that this is the last year of FSA state testing
- Harbour shared the Data Trends over the past 5 years with the gap from 2019-2020
- The weight fell on 5th grade teachers because their students were the only ones who had FSA scores from the 2018-2019
- These students had missed school for 6 months due to Covid
- Last year there were challenges with in-person and digitally learners
- We anticipated there to be a drop-in scores
- Mrs. Harbour is pleased with the performance of our students.
- We didn't drop in a grade as many other kids did
- Mrs. Harbour shared the 7 different categories and how each student counts
- Went from 329 points to 303 on a 700 scale
- This year we have a target for 324 which will make us a B school
- Set goals that are attainable for all of us
- Each teacher is aware of the goals and designs a Professional Development Plan that are aligned to these goals.

School Improvement Goals and School Improvement Plans (Mrs. Harbour)

- Lowest Quartile Students:
 - In Math want to see an increase of 3%
 - In ELA want to also see an increase of 3%
 - ESOL students we want to make sure they are at 41% of proficiency. We have about 15 students identified as ELL learners
 - ESE students have a tendency to score at the same level as our ESOL learners and we want them to also show 41% proficiency
- What are we doing here at Alachua Elementary?
 - Using the IRLA Reading program
 - Using Acaletics as a supplemental program to increase improvement in Math
 - Mrs. Rudzitis shared that students meet 15 minutes before in their “Math Club” and students are exposed to standards. They then get awarded with Green Parties after they complete a monthly scrimmage
 - Mr. Allen shared that at his house there is a competition and that the kids in his home really enjoy the parties.
 - Goal is set for each scrimmage, but students are able to attend the party if they show growth as a goal.
 - Ms. Sherman-Do students have to enroll to be a part of this?
 - Mrs. Harbour-No, all students are part of Acaletics
 - Mr. Allen-shared that his own child could explain how to reach the goals and what Acaletics means.
 - With both IRLA and Acaletics we are working on making sure that the students know what their goal is and what they are working towards
 - Ms. Sherman would like a copy of the SIP to look at the strategies we are using for our students, specifically for our African American students. She would like to, as a community member, find ways for the community to be involved in helping closing this gap.
 - Mrs. Harbour-will send out the SIP goals and then the plan once it is approved by the School Board.
 - Discussed how Mrs. Rudzitis is using volunteers virtually to assist with the students
 - Please reach out if you or know of anyone who wants to help volunteered.
- SIP Goals were approved by the SAC committee

Budget

- We get so many dollars based on the number of students we have.
- We have spent \$106.97 for new training.
- Have a balance of \$1317.13.
- Mr. Allen motioned to approve the budget
- Ms. Hall seconded the motion
- Motion passed

Election of Officers

- Mr. Allen would like to act as the Chair
 - No one opposed
- Ms. Sherman would like to act as Co-Chair
 - No one opposed
- Mrs. Baughtman was nominated as Secretary
 - No one opposed

Meeting Dates for the Remainder of the Year

- November 15, 2021 at 3:00
- March 7, 2022 at 3:00
- June 6, 2022 at 9:00 am

Meeting adjourned at 3:38pm

