

The Lyceum At Lincoln Middle School



General Handbook
2022-2023

Dear Lyceum Parents:

Welcome to Lincoln Middle School! We are looking forward to having a successful and productive school year!

In this handbook you will find information about your child's teachers, community service information, the Lyceum Dismissal Policy, the Lyceum Late Policy, and other information that will help facilitate the new school year. Please go over this information with your child and contact your child's homeroom teacher if you have any questions.

We feel that parents are our partners in education, and we value your interest and input. We will use Skyward, the team calendars, our individual websites, and your child's planner as our main forms of communication. Each nine weeks your child will receive a report card to let you know of their progress in each class, but Skyward will allow you to check your child's progress on a weekly and in some classes on a daily basis. If you have any concerns about your child's academic progress, please contact the appropriate team leader for your child's grade level to set up a conference - Ms. Fenton for sixth grade, Ms. Shema for seventh grade, or Mr. Ladd for eighth grade. Even though we will be posting assignments and important dates on Skyward and/or our team calendars, your child should fill out their daily planner for each class period every day! This planner is an excellent way to help your child stay organized, and it will keep you up to date on what is happening in each class on a daily basis.

During the first week of school you will receive volumes of information about programs, field trips, expectations, and course requirements. Please discuss these items with your child and return the appropriate forms and documents as needed. If you have any questions, please email or call your child's team leader. The number here at Lincoln is 955-6711. We are excited about the new school year, and we hope your child has a wonderful year!

Sincerely,

The Lyceum Faculty

Lyceum Instructors

Sn. Andres Eran teaches Spanish. He received his BA in Fine Arts from the University of Florida. He has taught Spanish for ten years in the private sector and three years in public school. He enjoys the classical and contemporary arts as well as anthropological studies of culture and religion.

Ms. Katie Fenton teaches Language Arts. She graduated from Southern New Hampshire University, receiving her Bachelor of Science Degree in Education in 2014 and her Master of Fine Arts Degree in Fiction. She moved to Gainesville in 2020 to join the LMS community. She loves reading, writing, and creating.

Mr. Lamont Henry teaches Math. He received his Bachelor's degree at Savannah State University. He enjoys sports, reading and movies.

Mr. Brian Hinote teaches Mathematics. He received his Bachelor's and Master's degrees from the University of Florida. This is his fifteenth year of teaching. He enjoys playing soccer, playing music, enjoying nature, and spending time with his friends and family.

Mr. Noah Kaufman teaches Civics. He holds degrees in English, Education, and Law from the University of Florida. Before coming to Lyceum, Mr. Kaufman taught reading and English in the Major Program at Lincoln. Before coming to Lincoln, Mr. Kaufman practiced law. He enjoys work, music, carpentry, baseball, nature, and words - most of all, he enjoys being a husband and the father of three children.

Mr. Keith Ladd teaches Mathematics. This is his eighteenth year teaching math at the secondary level. He holds a Mathematics degree from the University of Florida. He loves teaching kids, music, and biking.

Ms. Lisa Marmorato teaches U.S. History. She received her Master of Arts Degree in Political Science from Brooklyn College and her Bachelor of Arts Degree in Political Science from Penn State University. This is her ninth year teaching and joined us from Miami-Dade County. Ms. Marmorato enjoys spending her free time with her boyfriend and her many pets including a German Shepherd dog, cats, a turtle, many fish and many plants.

Mr. William McElroy teaches Physical Science Honors in the Lyceum program. He holds degrees in Microbiology, Science Education Education, and Curriculum from the University of Florida. Before coming to Lyceum, Mr. McElroy taught high school physics and chemistry at SFC. He also served as a high school administrator for over 20 years. He is a huge sports fan and bleeds orange and blue for the Florida Gators. He also likes any activity that is on or near water, such as beach, spring or lakes.

Mrs. Donna Miller teaches eighth grade English Language Arts. She received her bachelors and master's degrees in middle grades education from Appalachian State University, and has taught for 17 years. Her hobbies include spending time with family and friends, traveling, gardening, and of course, reading.

Mrs. Kendall Nettles teaches English Language Arts. She received her Bachelor's degree from Saint Leo University. She is also a High School Varsity Coach at Newberry High School for Lacrosse and Cross Country. She enjoys music, being outside, and spending time with her family.

Mr. Jan Erik Ruud teaches Research and Critical Thinking. He received his Bachelor's degree from the University of South Florida. He enjoys cartoons, writing/ recording music, biking, skating, video games, and going on adventures.

Ms. Victoria Schaeffer teaches science to sixth grade students. She led biology research on disease epidemiology for four years in college and has continued her love for scientific research and educational outreach since then. Her passions are her classroom pets and messy experiments.

Ms. Holly Shema teaches science. She received her Bachelor's degree from the University of Florida. This is her tenth year teaching with three years spent teaching Elementary and seven at Lincoln teaching science. She enjoys good food, baking, reading, traveling, exercising and nerdy pursuits. She considers herself a lifelong learner.

Mr. Christopher West teaches Research and Critical Thinking II. He received his Bachelor's Degree from Florida International University. He enjoys photography, graphic design, basketball, and motorcycles.

Mr. Marna Weston teaches World History. He graduated from the University of Florida with Dual Bachelors in Telecommunication, B.S. and History, B.A. His Masters of Science is in Policy & Political Communication, from Florida State University. His thesis "The Letter from Leon County: Jail: Patricia Stephens Due and the Tallahassee, Florida Civil Rights Movement" documents the earliest instance in the modern Civil Rights era of students accepting jail over bail (February 1960). Mr. Weston's interests include: public communication, debate, oral history interviews, the US Civil Rights Movement (1930-1980AD), the Crusades and the Age of Exploration (1100-1600AD), golf, all things Florida Gator, and the science fiction universes of Frank Herbert & Gene Roddenberry.

Conferences

Parents may schedule conferences by emailing or calling their student's team leader - Ms. Fenton, Ms. Shema, or Mr. Ladd. Conferences will be scheduled before school from 8:30 am to 9:00 am.

Field Trips

Field trips have been, and will remain, an integral part of the Lyceum curriculum and will serve as both academic and social reinforcement for your child. Field trips may also serve as a tool for public service, which is a large thrust of the Lyceum curriculum. We will make every effort to inform you in a timely fashion of dates, times, and itineraries for these trips. Please advise your child's homeroom teacher of any special precautions or medical conditions for which your child may require assistance.

Skyward Family Access

The best way to keep track of your child's progress in the classroom is through Skyward. Skyward Family Access allows you to check grades online 24 hours a day. If you do not already have an account, then please contact the front desk at Lincoln and they will help guide you in getting an account set up.

Email Address

F-Team	S-Team	L-Team
Ms. Fenton fentonkr@gm.sbac.edu	Ms. Shema shemahm@gm.sbac.edu	Mr. Ladd laddkt@gm.sbac.edu
Mr. Henry henryl@gm.sbac.edu	Mr. Hinote hinotemb@gm.sbac.edu	Sn. Eran eranaf@gm.sbac.edu
Mr. Ruud ruudje@gm.sbac.edu	Mr. Kaufman kaufmannj@gm.sbac.edu	Ms. Marmorato marmoratoj@gm.sbac.edu
Ms. Schaeffer schaefferve@gm.sbac.edu	Mrs. Nettles nettleskj@gm.sbac.edu	Mr. McElroy mcelroywc@gm.sbac.edu
Mr. Weston westonmr@gm.sbac.edu	Mr. West westc@gm.sbac.edu	Mrs. Miller millerdw@gm.sbac.edu

Lyceum Late Policy

Any assignment will be deemed late when it is turned in any time after the assignment is due.

An assignment is defined as any work assigned to students that is intended to be carried out.

Late policy for assignments:

1. Assignments turned in complete, according to expectations, and on time will be eligible for full credit.
2. Assignments turned in complete, according to expectations, up to five (5) school days late will be eligible for 75% of the earned grade.
3. Students turning in assignments six (6) or more school days after the original due date will not receive credit for late work.
4. Math homework assignments will only be accepted one (1) day late and will be eligible for 75% of the earned grade.

If a student is unexpectedly absent on the day ANY type of assignment is due or test is given, the student should turn in the assignment, or expect to take the test on the first day the student returns to class in order to be eligible for full credit.

It is the student's responsibility to determine their missing work when absent.

Extra credit will not be applied to any late work.

Lyceum Dismissal Policy

Probation (per nine weeks)	15 points
Dismissed at the end of the First Semester	25 points
Dismissed at the end of the Second Semester	35 points

A team meeting will be held with the parent or guardian of any child placed on probation. Attendance by at least one grade level team member and a parent or guardian is required.

If a student has at least 15 points at the end of the 6th or 7th grade, that student will begin the next school year on probation with 15 points.

Points are cumulative for the following:

- 3 points for each “U” in conduct due to behavior.
- 2 points for each “N” in conduct due to behavior.
- 5 points for not meeting community service requirements each quarter.
- 5 points for each “D” per quarter grade.
- 10 points for each “F” per quarter grade.
- 5 points for each referral.
- 10 points for each referral that results in a suspension and/or detention.

Plagiarism: Any student who commits plagiarism will receive a referral and an automatic 5 points towards the dismissal policy. If the student commits plagiarism a second time, it is an automatic referral, 10 points towards dismissal, and the student will be placed on academic probation.

Code of Ethics: Bullying, cheating, unbecoming behaviors, etc. are not tolerated in the Lyceum program. A referral and points towards dismissal will be assessed every time a student is caught displaying less than appropriate behaviors.

If a student fails a course two nine weeks in a row, that student may be dismissed from the program during the school year based upon the discretion of the grade level team and/or the school’s administration regardless of the number of points accumulated under the Lyceum dismissal policy.

A suspension may result in an exit from the program based upon the discretion of the grade level team and/or the school’s administration regardless of the number of points accumulated under the Lyceum dismissal policy.

Community Service

Every nine weeks, students are expected to complete at least nine hours of community service. Community service should be something that serves their community and does not include anything that benefits the student financially or be of service to any family members of any kind.

We hope students use this as an opportunity to help serve their community in a way that is meaningful and that interests them personally. The ultimate goal is that students discover and pursue service interests that will not only benefit those around them, but also enrich their own lives. Community service logs are due at the end of each nine week grading period. Students may submit up to nine hours of community service performed over the summer to count towards their quarterly requirement.

Community Service Contact Sheet

Listed below are places and ideas for community service opportunities. When calling to set up community service opportunities for your child, make sure to let them know the age of your child. Please keep in mind that some places require parental supervision for younger students.

- The Volunteer Center (Gator Teens)
- Lincoln Math Tutoring
- Lincoln School Events
- Elementary Schools
- Daycare/Preschool Centers
- Boy Scouts/Girl Scouts
- The Ronald McDonald House
- The Shands Volunteer Center (14 yrs and up)
- Teen Court
- Hospice/ Nursing Homes
- The Junior League Toy Sale
- Public Library
- Animal Shelters or Stables
- St. Francis House (12 yrs and up)
- Places of Worship
 - Youth activities involving community service
 - Working in the nursery