

BUCHHOLZ HIGH SCHOOL  
SCHOOL ADVISORY COMMITTEE MINUTES  
November 28, 2017

Attending: John Bailey, Karen Kearney, Kristy Shuster, Sam Cornell, Kim Anderson, Julie Smith, Autumn Doughton, Heather Doughton, John Green, James TenBieg, Jared Taber, Brandon Sedgley, Roger Ogando, Chris Doyle, Nancy Nanke

Call to Order: 6:04 pm by John Bailey

Mr. Bailey welcomed everyone to the meeting and introduced the new principal, James TenBieg.

Mr. TenBieg gave a brief summary of his background. He is excited to be at BHS and looking forward to many years at BHS. The SAC members each introduced themselves.

Review of September 26, 2017 minutes:

Corrections noted. Motion to accept the minutes was made by Nancy Nanke, Kim Anderson  
Seconded. All in favor, minutes were accepted.

Financial Report:

The Financial Report was distributed. There was a brief discussion for clarification between ADV and ADS funds. Mr TenBieg will request the BHS Bookkeeper to attend future meetings to explain the financial reports.

**New Business:**

Written Ballots – we have not received response from Staff Attorney for terminology and process to amend Bylaws. Discussion followed about pros and cons of amending the Bylaws. Members decided to continue with written ballots for funding actions and sensitive issues.

The Secretary will contact the Staff Attorney/s Office directly to follow up on written ballots. Members will receive new Bylaws once they are approved.

Motion to continue approving minutes by verbal vote was made by John Bailey. Kim Anderson seconded. All in Favor, motion carried.

Tentative Meeting Agendas will be posted and if members would like an item included on the agenda, they are to contact Mr. Bailey, Mr. TenBieg or Chris Doyle (Secretary).

The ACPS SAC Handout was distributed.

Nominations for the 4 vacancies in Parent category (Carissa Clayton, Larry Freedman, Tricia Garzon, AuBroncee Martin) - school staff confirmed the 4 nominees are parents and to the best of our knowledge, they are not ACPS employees.

Motion to accept the nominees was made by John Bailey. Kristy Shuster seconded.  
Brandon Sedgely counted the written votes. The nominees were accepted 12-0

School Recognition Money – Jared Taber explained the process and the faculty vote results. There was discussion of whether to include a longtime faculty member who is on temporary assignment to help another school. Everyone felt she should be included and left the decision to Principal's discretion.

The BHS Faculty forwarded the recommendation to use the "A" School Funds as follows:

- 10% of the money will go towards student needs
- The remaining 90% of the money will be given as a bonus to returning employees from the 2016-2017 year.

- Bonus will be pro-rated according the employment status (ex: 0.8 time employee would receive 4/5 of their allocated share). Also based on percentage of school year employed at BHS.
- Instructional and non-instructional employees will receive the same bonus.

Motion to accept the use of School Recognition as recommended was made by Brandon Sedgley. Karen Kearney seconded the motion. Brandon Sedgley counted the written ballots. Motion was approved: 12-0

Vice Chair – Mr. Bailey recommended a Vice Chair be appointed as per Bylaws.

Kristy Shuster nominated Karen Kearney. Nancy Nanke seconded.

Voted by concensus, all approved. Motion carried. Karen Kearney is SAC Vice Chair 2017-2018

Graduation Coach/Part-Time Dean - Jay Godwin distributed a handout with a broad job description and how this program was initiated. Mr. Godwin discussed the success he is having with students at-risk for graduation. Faculty and Guidance Counselors recommend students who may benefit from his program. His efforts coordinate with other classes and programs at BHS. Students, parents and faculty have been receptive to these efforts. Mr. Godwin is focused on getting the at risk students to graduation via various means and Mr. Darling more focuses on life after graduation. Discussion followed regarding CROP (Credit Retrieval Option Program), Mr. Darling's class via a grant, the Check and Connect mentor program and how all the various programs are beneficial to the students at BHS. Mr. Tenbieg discussed on some upcoming improvements to CROP to further benefit those students.

#### Old Business:

The December meeting will not be held.

The next BHS SAC meeting will be January 23, 2018 at 6pm in the BHS Media Center.

The tentative meeting schedule for the remainder of 2017-2018 will be:

January 23, 2018

February 27, 2018

April 24, 2018

June 2018 – date and time TBA

Motion to adjourn was made by Karen Kearney, Kristy Shuster seconded. All in favor.

Meeting was adjourned at 6:52pm by John Bailey.

Respectfully submitted,

Chris Doyle

BHS SAC Secretary