

BHS School Advisory Council  
Minutes  
January 5, 2018

Attending: Karen Kearney, Kim Anderson, Nancy Nanke, Chris Doyle, Brandon Sedgley, John Bailey, Kevin White, John Green, Jim TenBieg, Tricia Garzon, AuBroncee Martin, Kristy Shuster, Larry Freedman. By Proxy: Roger Ogando, Autumn Daughton, Heather Daughton

Call to Order: 5:05pm by President John Bailey

Chairperson Bailey welcomed Ms. Garzon, Mr. Freedman and Mr. Martin, three of the new members in the Citizen's category. The membership did a round table introduction.

Review of November 28, 2017 minutes:

Karen Kearney made a motion to accept the minutes. Kevin White seconded.  
All in favor, motion carried

**FINANCIAL REPORT:**

SAC treasury balance for Lottery Funds: \$ 55,273.41  
SAC treasury balance for AP/ADS Funds: \$379,907.89

A report for each category was available for members to review showing expenditures to date. The Bookkeeper was not in attendance for explanation or questions.

**NEW BUSINESS:**

Voting: Mr. Bailey revisited the item of "written ballots". The request to convert to written ballots was presented in 2016-2017 by a prior SAC member, but the procedure to change was not completed. Mr Bailey presented the following wording to amend the Bylaws:

*Votes may be taken only when a quorum is present. A quorum is defined as a majority of the council. All proceedings should be wholly exposed to the public. SAC may decide issues by consensus, rather than by a separate vote by individuals. If requested, any member of SAC may request a roll-call vote for public records. If requested by any member of SAC after publication of the agenda, but prior to the day of the meeting, votes on specific items may be conducted by secret ballot. No member of SAC may abstain from voting on an issue except when there is a possible conflict of interest"*

Discussion of voting in general, the above wording and procedures in the proposed wording ensued. Questions of situations when a written ballot and/or roll call may be used were addressed.

John Bailey tabled this matter. The wording will be presented at the January 23, 2018 meeting for final vote as well be forwarded to all appropriate parties to amend the Bylaws.

Requests for funding: John Bailey made a motion to waive the 3 day notice and consider the 2 last minute requests noted on the agenda. Brandon Sedgely seconded. Discussion followed. All members agreed to waive the notice.

SAC unanimously confirmed the requests for funds from Lottery Funds as noted on the agenda:

- funding for the 8<sup>th</sup> Grade Orientation, not to exceed \$100.00
- funding for the school to purchase approximately 75 waste receptacles for the campus, not to exceed \$6,000.00

Request to re-allocate previously approved funding: Jim TenBieg explained to the members the method that the school board allocates instructional units for each school and that if a school does not utilize all the units allotted, the school board rescinds them. The district allocates ½ position for Athletic Director. The District is added additional duties and requirements for AD. The current BHS Athletic Director is splits his time between Media Specialist and Athletic Director.

Mr. TenBieg recommended using the previously approved but unused .4 Instructional Units along the district allocation for AD to hire a new faculty member who will be Athletic Director and teach 2 periods of CROP (Credit Retrieval Option Program) for the remainder of 2017-2018. Mr. TenBieg is requesting .6 Instructional Units to boost our current Media Specialist up to full time as he will be assuming more responsibilities with accreditation and testing. Brandon Sedgely made a motion to approve .6 Instructional Units. Kristy Shuster seconded the motion. All in favor, motion carried.

It was also noted that the prior principal never utilized the 2.2 Instructional Units SAC approved in September 2017, so the funds are still available.

Mr. TenBieg noted that the school administration has decided to consider allowing outside groups to utilize school facilities. Outside groups will pay rental and custodian fees to use BHS facilities. School administration is working with a church group who will use the auditorium on a weekly basis and will be flexible to the school's calendar. The rental fee will be split 80/20 with the county. With the funds generated, Mr. TenBieg would like to earmark, when possible, the school's portion by the department potentially impacted by a rental. In this case, the Performing Arts programs.

### **OLD BUSINESS:**

There was no old business to discuss.

Reminder: other than extenuating circumstances - the agenda will be posted a week in advance, members will be notified of items to be voted on at least 3 days in advance. All items for the agenda, must be submitted no later than 1 week prior to the meeting to be considered in that meeting. Agenda items submitted after that deadline will be placed on the following month's meeting.

Membership Lists were distributed.

The next SAC meeting will be on January 23, 2018.

One Citizen member resigned this week and Mr. TenBieg will work on appointing a replacement.

Larry Freedman made a motion to adjourn. Brandon Sedgley seconded.

All in favor.

The meeting was adjourned at 6:10pm by John Bailey.

Respectfully submitted,

Chris Doyle

SAC Secretary