

**Buchholz High School
School Advisory Council (SAC) Meeting Minutes
March 1, 2022**

Attendance: K. Purvis, M. DiBernardo, J. Wilkinson, A. Krecic, R. McNickle, J. Fisher, N. Curtis, D. Wei (Zoom), J. Smith, K. Marinoff, O. Fayiga, M. Brothers (Zoom), M. Jones, A. Walker, and M. Pratto

Call to Order: 3:30PM by J. Wilkinson

Adoption of Today's Agenda: J. Fisher motion to adopt the agenda without changes; seconded by R. McNickle. Motion carried unanimously.

Approval of Minutes: J. Fisher motion to approve the minutes from December 7, 2021, with no corrections; seconded by R. McNickle. Motion carried unanimously.

Old Business:

- A. Desk Order Update – K. Purvis reported that the current cost of the desks was higher than the original quote. In addition to funds approved by SAC, school funds were added to cover the difference. Desks may be received by the end of the current school year.
- B. Tutoring Data – K. Purvis reviewed data provided by Ms. Wood-Hannah, lead coordinator for the afterschool tutoring program (see attached). Briefly, a total of 219 students have participated over 63 days of tutoring. Students attending more than 5 or 10 times are showing small gains in GPA. Some students use tutoring as a safe space after school, some teachers use this time as an option for make-up tests, and National Honor Society students offer peer tutoring. Total cost through February 10 was \$6,923 for 247.25 teacher hours.

Financial Report: K. Marinoff reported fund balances through 2/22/2022.

- AP fund (ADS): \$147,724.69; additional allocation expected soon
- Lottery: \$18,369.32
- School Recognition Program (SRP): \$44,308.74
- Teacher Lead: \$0

New Business:

- A. 2022-2023 Budget Approval & Review – Awaiting District guidelines to finalize and present to SAC
- B. Request of ADS Funds for Summer – K. Purvis presented a request totaling \$39,800 for summer payroll (see attached). Includes site tech for computers, ESE/IEP audit/updates, registration & scheduling, guidance counselors and small facilities projects by BHS staff/teachers. A. Walker motion to approve full request; seconded by O. Fayiga. Motion carried unanimously.
- C. Request for Funds for Five (5.0) Teaching Units (ADS) – K. Purvis explained that funding these additional units for the 2022-2023 school year now would help facilitate scheduling this spring and summer in preparation for a smoother start in August. Any unused funds will be returned to ADS. One unit equates to less than \$70,000 as these funds will mostly be applied to “6th unit”, which does not include benefits, and newer teachers. K. Purvis noted that 2022-2023 enrollment projections have not been set, as the District allocation meeting is in April. Buchholz has proposed an enrollment projection of 2500. R. McNickle motion to approve allocation form ADS funds for five

(5.0) teaching units for 2022-2023 school year; seconded by M. Brothers. Motion carried unanimously.

Administration Reports:

- A. SAC Elections – Mr. Purvis noted that election of SAC members for the 2022-2023 school year will take place in April.
- B. Facilities, Safety & Security – Mr. Jones
 - The track resurfacing is complete, including an internal fence to restrict use to those for which it is intended. Some parents have offered to donate storage, which will include electric and water service.
 - Upon BHS request, the Auditorium upgrades will be delayed until May 2 for completion by August.
 - A new computer lab is being set up with computers hardwired for testing purposes.
 - Gas leaks in the Science labs are being addressed.
 - Repairs to tile floors are in progress for summer.
 - All supplies and information have been forwarded to the District to activate the security gate to the bus loop and staff parking area.
 - Front of the school – Waiting for fencing to better secure the area near the gym; District is providing 15 additional outdoor tables for the existing fenced area.
 - Bridge connecting the baseball and softball fields will be replaced.
 - New soap dispensers have not been received, but custodial services is working hard to keep at least one functional dispenser in each restroom.
- C. ESE/BPIE – Mrs. Smith
 - Every three years, each school and District reviews Exceptional Student Education services and Best Practices for Inclusive Education are reviewed and rated on standard indicators by teams of teachers, parents, and students (IEP, Gen Ed, gifted). Reviews are in progress to identify two (2) indicators to set goals for improvement (included in School Improvement Plan).
 - i. MTS-Multi-tiered System with special emphasis on students without disabilities or IEP
 - ii. UDL-Universal Design for Learning, looking at every student
- D. Curriculum/Registration/Testing -Dr. Pratto
 - Course registration for 2022-2023 is in progress through a process organized by Mrs. Brown to include a Google form for student requests, Skyward for teacher recommendations, and individual student advising. A waiver process will be available to parents toward the end of the school year to make change requests.
 - Testing schedule:
 - FSA's April 4-15 and May 2-27
 - District EOC exams May 2-27
 - AP exams May 2-13 @ Westside Baptist Church
 - Semester exams May 25-27
 - Buchholz staff have been very supportive and willing to help implement this dense testing schedule.

Open Agenda: Public Input

- A. Krecic expressed appreciation for the effort to ensure structured class activities during Fall semester final exams schedule.
- D. Wei inquired about possible SAC funding for 5-7 students to attend the National Quiz Bowl in Washington, DC, at a cost of approximately \$1500. Mr. Purvis noted that Ms. Berben received a PTSA mini-grant of \$350 to assist with related costs and Buchholz will provide additional, but not full, funding. K. Marinoff added that most SAC-directed

funds are restricted from use for travel and those funds that might be used are limited and currently reserved for broader school programs. Also, funds requests to SAC must be placed on the meeting agenda in advance, and no request had been made prior to adoption of the agenda.

- D. Wei inquired about District limits to out-of-zone enrollment in magnet programs. Mr. Purvis indicated that the current District recommendation is to set the cap at 25-30 out-of-zone students out of 110 total students per program.

Next Meeting: Tuesday, May 3, 2022 at 3:30PM

Adjournment: J. Fisher motioned to adjourn the meeting; seconded by A. Walker. Motion carried unanimously. Meeting adjourned at 4:20PM.

Submitted by:

Annette Krecic

Secretary

Approval Date _____