

**Buchholz High School  
School Advisory Council (SAC) Meeting Minutes  
May 3, 2022**

**Attendance:** K. Purvis, M. DiBernardo, J. Wilkinson, A. Krecic, R. McNickle, J. Fisher (Zoom), N. Curtis, D. Wei, J. Smith, K. Marinoff, O. Fayiga, M. Brothers (Zoom), M. Jones, A. Walker, M. Pratto, and T. Trueluck

**Call to Order:** 3:31 PM by J. Wilkinson

**Adoption of Today’s Agenda:** M. DiBernardo motion to adopt the agenda without changes; seconded by D. Wei. Motion carried unanimously.

**Approval of Minutes:** M. DiBernardo motion to approve the minutes from March 1, with no corrections; seconded by R. McNickle. Motion carried unanimously.

**Old Business:**

- A. Budget Approval – The District budget allocation for 2022-2023 was received after our previous meeting. To accommodate the tight turnaround time requested by the District, the proposed budget was distributed to all SAC members by Mr. Purvis via e-mail on April 13, 2022 for a virtual vote. On April 15, 2022, he informed SAC members via email that the budget proposal received a vote of approval by a majority of SAC members. Mr. Purvis noted that department budgets were reduced, across the board and equitably, to ensure sufficient funds for copier costs and office supplies.

**Financial Report:** K. Marinoff reported fund balances through 4/18/2022.

- o AP (ADS): \$217,045.05; final allocation received 3/1/2022
- o Lottery (LOT) \$18,206.94
- o School Recognition Program (SRP): \$41,098.78
- o Teacher Lead (TLD): \$0

**New Business:**

- A. Request of Lottery and SRP Funds for 2022-2023 – Mr. Purvis requested \$15,450 (LOT) for various student-related activities and recognitions and \$10,000 (SRP) for after school tutoring program. K. Marinoff noted that these requests are for the same totals approved for these programs in 2021-2022. A. Walker motion to approve both full requests, as specified (right); seconded by M. DiBernardo. Motion carried unanimously.
- B. Request for ADS Funds – Data Analysis and Textbook Adoption Planning. Mr. Purvis requested \$2,000 (ADS) to pay summer stipends (\$20/hour) for Math and

**SAC Request of LOT00 & SRP00 Funds 2022-2023**

ITEM	FUNDS		TOTAL COST
NEW STUDENT ORIENTATION	LOT		\$5,500.00
A/B ICE CREAM SOCIAL	LOT		\$950.00
STUDENT OF THE WEEK & POSITIVE BEHAVIOR	LOT		\$5,500.00
SENIOR AWARD NIGHT	LOT		\$500.00
UNDERGRADUATE AWARDS NIGHT	LOT		\$300.00
8th GRADE ORIENTATION	LOT		\$100.00
MATH TEAM DINNER	LOT		\$1,200.00
NATIONAL MERIT LUNCHEON	LOT		\$700.00
AP CAPSTONE DESIGNATION CORDS	LOT		\$700.00
<b>TOTAL REQUESTED FROM LOT</b>			<b>\$15,450.00</b>
TUTORING	SRP		\$10,000.00
<b>TOTAL REQUEST FROM SRP</b>			<b>\$10,000.00</b>

ELA teachers (each department not to exceed \$1,000). A. Krecic motion to approve full request; seconded by D. Wei. Motion carried unanimously.

### **Administration Reports:**

- A. End of the Year/Elections – Mr. Purvis. Graduation is Tuesday, May 24 at 7:00PM in Exactech Arena, to include distribution of diplomas to those Seniors who have met all requirements. Cap & gown distribution and graduation rehearsal are Saturday, May 21. May’s “testing season” is underway and runs through the last day of school. SAC Election ballots will be sent out soon.
  - A. Walker inquired about the ability or need to review the SAC bylaws regarding SAC membership, specifically term lengths or limits. Mr. Purvis said that this could be considered as an agenda item for a future meeting.
- B. Facilities, Safety & Security – Mr. Jones
  - Truancy, including serial tardiness, is a significant issue at Buchholz. State statute allows for suspension of driver’s license for students who miss 15 days or more. As a deterrent, the Administration is discussing how to implement enforcement of this statute for the next school year. D. Wei asked what the root causes of truancy are and if these might be addressed over the longer term. Causes may include transition from COVID/remote learning, access to reliable transportation (including District school busses), demographics, and employment. Home visits are being conducted as an intervention effort to improve school attendance.
  - Facilities updates – The gym sound system has been completed. The auditorium sound upgrades were started yesterday, and lighting upgrades are scheduled to begin in June. Both are projected for completion in August. The renovation on one portable is completed and ready for instructional use. A donated storage building for the track has been installed and will include electrical and water service. The baseball locker room portable needs to be redone.
    - O. Fayiga renewed concerns that a Building 8 door has become dangerous while awaiting a part to repair the door. The Fire Marshall has written this up as a high priority need to try and expedite the necessary repair.
  - Safety & Security – The District has cited “contractor issues” as the cause for delays in installing additional fencing and gated/remote-controlled points of entry.
- C. Boot Camps/ESY – Mrs. Smith
  - Boot Camps – In coordination with truancy efforts, letters have been sent by certified mail to families whose Senior student may be ineligible to walk at graduation. Each of two three-hour sessions provides assistance for up to 20 students (40 total). Mrs. Smith received positive feedback from both students and teachers who participated in the first of two sessions. CROP, during the month of June, is another opportunity for students of all grades to retrieve credits required for graduation, with first priority to Seniors.
  - ESY – This program, also held in June, will provide additional instructional support for students with IEPs to help bridge learning gaps and minimize learning losses between school years.
- D. Curriculum/Registration/Testing – Dr. Pratto
  - Curriculum/Registration – Tentative master schedule and student course lists for 2022-2023 have been developed for rising 10<sup>th</sup>-12<sup>th</sup> graders, with over 600 rising 9<sup>th</sup> graders currently being registered. More teachers will be hired for next year, with expectations for 660 rising 9<sup>th</sup> graders. For questions about student course lists, parents may contact their student’s assigned Guidance Counselor.

- Testing – The Curriculum team and school staff continue to be very supportive. A school needs to test at least 95% of students to receive a school grade. Initial reports indicate that testing is going well at Westside Baptist Church. The State has provided few details regarding the new testing system, the accountability system, and Math textbooks for next year. Testing for ELA will be progress monitoring, three times per year, while other subjects will remain summative.

**Open Agenda:** Public Input

- D. Wei offered congratulations on behalf of other parents for the successes that Buchholz has achieved this year, including its #66 ranking among Florida high schools and national recognition and/or participation across academic departments, including the Math Team, Science Team, Debate Team, History Bowl Team and AP/College Board performance. He added that this is a tribute to great teachers and staff.
- D. Wei inquired about Buchholz's social media presence and if accolades such as these could be shared more on social media to promote the school. Mr. Purvis noted that the school has a Twitter account.
- D. Wei asked about when the School Improvement Plan for next year would be developed. Mr. Purvis indicated that this process will begin this summer once test scores have been received. He also noted that the next SAC would then review and vote on approval, likely during their first meeting.

**Next Meeting:** The next meeting was not scheduled, but will likely occur in September, unless other matters require a meeting this summer.

**Adjournment:** R. McNickle motioned to adjourn the meeting; seconded by A. Walker. Motion carried unanimously. Meeting adjourned at 4:23 PM.

**Submitted by:**

Annette Krecic

Secretary

Approval Date \_\_\_\_\_